

Coweta County Water & Sewerage Authority

September 5, 2018

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, September 5, 2018, in the board room at the Coweta County Water & Sewerage Authority. The following individuals were present: Vice Chairman Mr. Tim Higgins, Secretary Ms. Laurie Bartlett, Co-Treasurer Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Ms. Melissa Griffis (Attorney with Rosenzweig, Jones, Horne & Griffis), Jay Boren, Alan Sibley, Roger Dawson, Joe Pelletier, Heidi Mann, Richard Hendrix, Janet Meuse, Sarah Fay Campbell (Newnan Times Herald). Chairman Eric Smith was not in attendance today.

Vice Chairman Higgins called the meeting to order at 9:00 a.m.

Vice Chairman Higgins asked for a motion to approve the minutes from the August 1, 2018 meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay to approve the minutes. Motion carried.

The first agenda item was a Service Award by Mr. Jay Boren. Mr. Boren presented a 10-year service award to Automated Meter Reader Specialist, Janet Meuse. No action needed.

The next agenda item was an update on Operations by Mr. Joe Pelletier. In Safety, Mr. Pelletier reported that Latha Ravi of The Flying Locksmiths South Atlanta was the speaker at the August Safety Council Meeting. Her topic was about planning for a secure workplace and balancing safety security and convenience. Mr. Pelletier also reported that last month 18 employees completed CPR/AED training. In Construction, Mr. Pelletier reported for the month of August, there were 52 leaks. There were 17 digs and 46 drops for a total of 63, an increase of 34 from July. Mr. Pelletier reported on current projects: water main relocation on Potts Road for culvert replacement; installed vault at Four Corners Church; and installed tank and pumps for new sewer customer in Blalock Lakes. In Cross Connection Control, Mr. Pelletier reported that 14,679 meters are now being read from the Sensus meter project. The following engineering updates were reported: in residential, 11 lots in Pineland Plantation, 59 lots in Genesee Phase 2, and 33 lots in Genesee Phase 3. Mr. Pelletier also reported that the Engineering Department is currently working on 78 new projects. Mr. Pelletier reported on activity from B.T. Brown stating the plant averaged 1.7 MGD for the month of August and the total demand for the month was 7.9 MGD. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting Customer Count at 27,269 for the month of August, an increase of 55 from the previous month. Mr. Sibley reported the number of non-pay disconnects for June was 92. In Information Technology, Mr. Sibley reported on attending CyberStrength 2018 training on how to protect your growing business by having a strong Cybersecurity plan in place. Mr. Sibley also reported that they have continued employee training about email security. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for July FY2019: revenues, expenses and water sales, purchased and produced. No action needed.

The next agenda item was the approval of the real estate exchange presented by Mr. Jay Boren. Mr. Boren stated that this agreement is between Coweta County and the Coweta County Water and Sewerage Authority. Mr. Boren also stated that this is the property exchange that has been brought up for discussion during the last two years. Mr. Boren stated that the exchange is between the following: the property owned by Coweta County located at BT Brown Reservoir, and the Water Authority's property located at Brown's Mill Battlefield Park. Mr. Boren stated that he recommends the Board moves forward with the approval, and notified the Board that the County has already approved the property exchange. Vice Chairman Higgins called for a motion to approve the real estate property exchange. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy. Motion carried.

Vice Chairman Higgins called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Ms. Laurie Bartlett, seconded by Mr. Larry Kay. The motion was carried, and the meeting was adjourned into Executive Session.

Vice Chairman Higgins called to reconvene regular session and asked if there was any old business or new business to discuss. There being none, a motion to adjourn was made by Mr. Larry Kay, seconded by Dr. Marc Guy. The motion was carried, and the meeting was adjourned.

---

Timothy S. Higgins – Vice Chairman

---

Laurie Bartlett – Secretary