

Coweta County Water & Sewerage Authority

August 3, 2022

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, August 3, 2022, in the Board Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Mr. Eric Smith, Vice Chairman Ms. Laurie Bartlett, Secretary Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Jay Boren, Heidi Mann, Roger Dawson, Mandy Sledd, Alan Sibley, Rick Jones, Ms. Melissa Griffis (Attorney with Horne & Griffis).

Chairman Smith called the meeting to order at 9:00 a.m.

Chairman Smith asked for a motion to approve the minutes from the July 6, 2022 Board meeting. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy to approve the minutes. Motion carried.

The first agenda item was Approval of purchase of 2020 Mack GR64BTX M384 Truck by Mr. Jay Boren. Mr. Boren stated that this truck was found in Tennessee, and it is like a brand-new truck for a 2020 with only fifteen miles on it; also stating that this truck will be utilized by all departments. Mr. Rick Jones added that this is a roll off truck. Chairman Smith asked if there were any questions. There being none, Chairman Smith asked for a motion to approve the purchase of the Mack Truck. Motion was made by Dr. Marc Guy, seconded by Mr. Mark Woods. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of June that there were 73 leaks. There were 24 digs and 15 drops for a total of 39, a decrease of 58 from May. Mr. Jones reported on the status of meter installs for June. Mr. Jones reported on current projects: potholing to verify mains and services has started for Moreland roundabout; Poplar Road Storage vault installed; installed decentralized system at Lot 425 in Blalock Lakes; United Grading has installed approximately 19,000 feet of pipe and is currently on Dolly Nixon Road; relocated decentralized tank at Lot 100 in Blalock

Lakes. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; the meter department contacted 724 customers in June, 343 by email and 381 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, 5 lots at Arbor Farms in Arbor Springs subdivision; 95 lots off Buddy West Road in Whistle Ridge; in commercial, Miller's Ale House at Fischer Marketplace; HCMA Regional Headquarters at Shenandoah Industrial Park; Arbor Beverage at Hwy 154 near Hwy 29N. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 5.5 MGD for the month of June and the total demand for the month was 11.0 MGD. Mr. Jones reported that Niagara used 1.09 MGD. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.34 MGD for the month of June. Mr. Jones reported that the highest weekly average flow was 1.53 MGD. Mr. Jones reported on the activity of Blalock Lakes and Oaks at Turin decentralized systems and Twelve Parks. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 30,122 for the month of June, an increase of 52 from the previous month. Mr. Sibley reported that the number of non-pay disconnects was 127. In Information Technology, Mr. Sibley gave updates on Tyler Notify for Reliable Communications. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd stated that she went with Mr. Jay Boren to speak with Mr. Mark Whitlock and the program directors to develop a partnership with Central Education Center and their Work-Based Learning Program for an internship training protocol for Water and Wastewater that incorporates the laws for Child Labor, ensuring safety protocols and adhering to mandated restrictions; the interview process of interested students that are selected by the Work-Based Learning Program Directors will begin after the school year starts. Ms. Sledd showed the Board an informational video to be used at the Central Education Center. In Safety, Ms. Sledd reported on the following Safety Update: Bryan Burns presented information about internal safety protocols for Tornado and Fire Emergencies at the July Safety Meeting. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for June FY2022: revenues, expenses, and water sales, purchased and produced. No action needed.

The next agenda item was Presentation of Budget Amendment 2023-01 by Mr. Roger Dawson. Mr. Dawson presented the information stating that the Locators were moving from the Engineering Department to the Cross-Connection Department and was done after the FY23 Budget had been Board approved; also stating that it is an increase in one department and a decrease in the other department. Chairman Smith questioned if there was a need to amend the Budget. Ms. Griffis stated that she assumed that it is action for the audit, so that there are not any issues later as to whether this transfer could be approved by Management or needed to be Board approved. The concern is since this is the first time that this has occurred, Management wanted to handle it this way so that we do not have any issues with the audit. Chairman Smith asked if there were any questions. There being none, Chairman Smith asked for a motion to approve the FY2023 Budget Amendment. Motion was made by Dr. Marc Guy, seconded by Vice Chairman Bartlett. Motion carried.

Chairman Smith called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay. Motion was carried, and the meeting was adjourned into Executive Session.

Chairman Smith asked if there was any new or old business to discuss. There being none, Chairman Smith asked for a motion to adjourn the meeting. Motion was made by Mr. Larry Kay, seconded by Vice Chairman Bartlett. Motion was carried and the meeting was adjourned.

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Eric Smith- Chairman

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Dr. Marc Guy - Secretary