

Coweta County Water & Sewerage Authority

July 6, 2022

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, July 6, 2022, in the Board Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Mr. Eric Smith, Vice Chairman Ms. Laurie Bartlett, Secretary Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Jay Boren, Heidi Mann, Roger Dawson, Mandy Sledd, Alan Sibley, Rick Jones, Ms. Katie Gargan (Attorney with Horne & Griffis).

Chairman Smith called the meeting to order at 9:00 a.m.

Chairman Smith asked for a motion to approve the minutes from the June 1, 2022 Board meeting. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy to approve the minutes. Motion carried.

The first agenda item was Approval of Intergovernmental Agreement between Coweta County, The Town of Sharpsburg, Twelve Parks Development, The Town of Turin and Coweta County Water and Sewerage Authority by Mr. Jay Boren. Mr. Boren stated that this agreement was revised because of eleven additional lots that the Authority would be providing water and sewer to those lots that are part of the Twelve Parks Development. Chairman Smith asked if there were any comments or questions. There being none, Chairman Smith asked for a motion to approve Intergovernmental Agreement. Motion made by Vice Chairman Bartlett, seconded by Dr. Marc Guy. Motion carried.

The next agenda item was Agreement with Garver, LLC by Mr. Jay Boren. Mr. Boren stated that this is the second agreement with Garver; also stating that this is the engineering firm that we are using to work with us on the withdrawal of the Chattahoochee. Mr. Boren stated that we are asking for the Board to approve this \$198,000 agreement for Garver to provide professional services related to this project; utilizing Garver to design a percentage of the Chattahoochee River Pump Station. Chairman Smith asked if there were any questions. There

being none, Chairman Smith asked for a motion to approve the Agreement with Garver, LLC. Motion was made by Mr. Mark Woods, seconded by Mr. Larry Kay. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of May that there were 46 leaks. There were 9 digs and 88 drops for a total of 97, an increase of 49 from April. Mr. Jones reported on the status of meter installs for April. Mr. Jones reported on current projects: vault installed at Coweta Industrial Phase 3; replaced two faulty valves on Forest Road; Crawford Grading ordered materials to replace the Line Creek pump station fence; United Grading laid pipe at Rising Star Road to the railroad tracks; installed new main and pressure tested on Doc Turner Way for Poplar Road Storage. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; the meter department contacted 721 customers in May, 297 by email and 424 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, 5 lots in Old Mill Reserve; in commercial, Bridgeport Phase 2 off Highway 29 South; Bridgeport Building D at Bridgeport Industrial Park; Massana Corp Facility at Coweta Industrial Park. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 5.7 MGD for the month of May and the total demand for the month was 10.5 MGD. Mr. Jones reported that Niagara used 1.02 MGD. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.53 MGD for the month of May. Mr. Jones reported that the highest weekly average flow was 1.58 MGD. Mr. Jones reported on the activity of Blalock Lakes and Oaks at Turin decentralized systems and Twelve Parks. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 30,070 for the month of May, an increase of 40 from the previous month. Mr. Sibley reported that the number of non-pay disconnects was 135. In Information Technology, Mr. Sibley reported on the existing methods of communication to our customers and the new methods of communication that they are putting into place. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. In Safety, Ms. Sledd reported on the following Safety Updates: the June Safety Meeting was on

Cyber Safety presented by James Brown; twenty employees attended CPR Training from Trainer- Eberon Smith with UniFirst; celebrating our previous record of 1200 days without a Lost Time Accident with an ice cream party. Ms. Sledd stated that on June 23 employees attended the Company-Wide Discrimination Training by Trainer- Eberon Smith with UniFirst. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for May FY2022: revenues, expenses, and water sales, purchased and produced. No action needed.

The next agenda item was Approval of FY2023 Budget by Mr. Roger Dawson. Mr. Dawson presented the proposed FY23 Budget for Board approval and stated that the information was sent to the Board in their Board package last month and this month for them to review. Mr. Dawson answered a few questions from Chairman Smith about revenue, bank and merchant fees. Chairman Smith asked if there were any more questions. There being none, Chairman Smith asked for a motion to approve the FY2023 Budget. Motion was made by Dr. Marc Guy, seconded by Vice Chairman Bartlett. Motion carried.

Chairman Smith called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Mr. Larry Kay, seconded by Vice Chairman Bartlett. Motion was carried, and the meeting was adjourned into Executive Session.

Chairman Smith asked if there was any new business to discuss. Vice Chairman Bartlett made a motion to ratify the Real Estate decision in Executive Session, seconded by Dr. Marc Guy. Motion carried with Mr. Larry Kay abstaining. Chairman Smith asked if there was any old business to discuss. There being none, Chairman Smith asked for a motion to adjourn the meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay. Motion was carried and the meeting was adjourned.

---

Eric Smith- Chairman

---

Dr. Marc Guy - Secretary