

Coweta County Water & Sewerage Authority

June 26, 2024

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, June 26, 2024, in the Board Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Ms. Laurie Bartlett, Vice Chairman Dr. Marc Guy, Secretary Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Co-Treasurer Mr. Dennis Hammond, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Rick Jones, Alan Sibley, Roger Dawson, and Mandy Sledd. The following two visitors were in attendance today: Ms. Tess Higgins and Ms. Marian Pizzitola.

Chairman Bartlett called the meeting to order at 9:00 a.m. The meeting began with the Pledge of Allegiance and Mr. Mark Woods gave the invocation.

Mr. Larry Kay asked for a motion to amend the agenda to add the Intergovernmental Agreement Between CCWSA and Newnan Utilities, seconded by Dr. Marc Guy. Motion carried.

Chairman Bartlett asked for a motion to approve the minutes from the June 5, 2024, Board meeting. Motion was made by Mr. Mark Woods, seconded by Mr. Dennis Hammond to approve the minutes. Motion carried.

The first agenda item was the Approval of FY2025 Budget by Mr. Jay Boren. Mr. Boren stated that the budget was presented at the last board meeting and that there were not any questions by the Board after their review. Mr. Boren stated that the Proposed FY2025 Budget Revenue amount is \$46,959,737 and the Expenses are \$47,459,737 which leaves a difference of \$500,000 that will be made up from other sources of funds. Mr. Boren stated that they were asking the Board to approve the FY2025 Budget. Chairman Bartlett asked if there were any questions. There being none, Chairman Bartlett asked for a motion to Approve the FY2025 Budget. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy. Motion carried.

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The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of May that there were 49 leaks. There were 9 digs and 72 drops for a total of 81, an increase of 25 from April. Mr. Jones reported on the status of meter installs for May. Mr. Jones reported on current projects: installing new water main on Tommy Lee Cook Rd; PPI has installed approximately 5,100 ft of new main on the Sullivan Rd project; Roberts Pipeline has relocated the new main at Hwy 16 and Hwy 54 roundabout project. In Maintenance, Mr. Jones gave updates on the following: new post aerator installed at Arnco treatment facility; Home Place generator started and put in service; Shenandoah WWTP Generator load bank testing and service complete; Shenandoah WWTP headworks bar screen screw conveyor gearbox replaced. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics. The meter department contacted 595 customers in May, 328 by email and 267 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, 21 lots in Dunaway Preserve off Roscoe Rd; in commercial, water main connection with Fayette County off Hwy 54. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 4.15 MGD for the month of April and the total demand for the month was 10.11 MGD. Mr. Jones stated that as of this morning the demand was over 13 million gallons and that the concern is that in two weeks, we saw that demand double. Mr. Woods asked the demands attributed to Mr. Jones responded that it is mainly due to irrigation. Mr. Jones looked at some numbers to compare and stated that in May of this year the usage was 21,313,000 gallons of water for irrigation and so far in June we are at 39 million gallons for irrigation usage. Mr. Jones also stated that last year in May we were at 16 million gallons usage. Mr. Boren said that we made some changes yesterday with the valves, trying to get a larger take from the Griffin line. Mr. Woods asked what our tipping point is, that when the levels get to a certain amount what is next. Mr. Jones stated that before we issue water restrictions, we must go through EPD. Mr. Jones also stated that they have already talked about the plan and getting with EPD about an odd/even water restriction if this demand continues. We are planning to send out a notification asking our customers to conserve water in our service area over the next several days. Mr. Hammond asked what the reservoir level is at. Mr. Jones stated that last year in June the level

was 22.3 and 24 is a full reservoir, and as of June 25, 2024, the level was at 20.4, the exact same level that it was for the month of July last year. Chairman Bartlett asked for Mr. Jones to keep them updated on the situation. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.429 MGD for the month of May. Mr. Jones reported that the highest weekly average flow was 1.462 MGD. Mr. Jones reported on the activity of Blalock Lakes, Oaks at Turin decentralized systems and Twelve Parks. Mr. Jones reported on the Shenandoah Plant Expansion. No action needed.

The next agenda item was an update on Human Resources by Ms. Sledd. Ms. Sledd reported on the following: in Safety, Mr. Enrico Dean- Coweta County Fire Marshall presented on Home Fire Safety; 20 employees participated in CPR training on June 13<sup>th</sup>. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 31,531 for the month of April, an increase of 19 from the previous month. Mr. Sibley reported that the number of non-pay disconnects was originally 397 but after various methods of contacting the customers it brought the list down to 133. In Information Technology, Mr. Sibley stated that with the Customer Portal from Tyler, we just implemented a new process in that portal where the customer can see their consumption and they can customize it by setting up specified thresholds to notify them if they have exceeded that threshold amount. Chairman Bartlett asked if we had many people to sign up. Mr. Sibley stated that they are sending out information to the customers and they are also posting it on the Authority's website. Mr. Sibley also stated that he had a meeting with Tyler to look at being able to offer this program for mobile use and to be able to push notifications to their phone. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for May FY2024: revenues, expenses, and water sales, purchased and produced. Chairman Bartlett asked if we were on track with our new auditors. Mr. Dawson responded that we were and that he had a conference call with them a couple of weeks ago and

had scheduled some pre-liminary work dates in July and that they will be here on Friday to observe the inventory. No action needed.

The next agenda item (amended item added to the agenda) was the Approval of the Intergovernmental Agreement Between CCWSA and Newnan Utilities by Mr. Jay Boren. Mr. Boren stated that this is the agreement that is for the Chapel Hill Development and that we will be serving the water and Newnan Utilities will serve the sewer to this development. Mr. Boren stated that Ms. Griffis has reviewed the agreement. Ms. Griffis added that this agreement was grandfathered in many years ago that the County had worked out with Newnan Utilities before the Authority was in operation, so we are just complying with what was already implemented many years ago. Chairman Bartlett asked for a motion to approve the Intergovernmental Agreement with Newnan Utilities. Motion was made by Mr. Mark Woods, seconded by Mr. Larry Kay. Motion carried.

Chairman Bartlett called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Mr. Mark Woods, seconded by Mr. Dennis Hammond. Motion was carried, and the meeting was adjourned into Executive Session.

Chairman Bartlett asked if there was any new or old business to discuss. There being none, Chairman Bartlett asked for a motion to adjourn the meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay. Motion was carried and the meeting was adjourned.

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Laurie Bartlett- Chairman

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Larry Kay- Secretary

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