

Coweta County Water & Sewerage Authority

June 25, 2025

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, June 25, 2025, in the Board Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Ms. Laurie Bartlett, Vice Chairman Dr. Marc Guy, Secretary Mr. Larry Kay, Co-Treasurer Mr. Dennis Hammond, Ms. Melissa Griffis (Attorney with Horne & Griffis, P.C.), Jay Boren, Heidi Mann, Rick Jones, Mandy Sledd, Roger Dawson, James Stephens, Ms. Josphine Hinely (Summer Intern at Horne & Griffis, P.C.). Co-Treasurer Mr. Mark Woods attended via phone.

Chairman Bartlett called the meeting to order at 9:00 a.m. The meeting began with the Pledge of Allegiance and Dr. Marc Guy gave the invocation.

Chairman Bartlett asked for a motion to approve the minutes from the June 4, 2025, Board meeting. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy. Motion carried with Mr. Mark Woods abstaining.

The first agenda item was Service Award by Mr. Jay Boren. Mr. Boren presented 5-year service award to Mr. James Stephens, Water & Wastewater Project Coordinator. No action needed. Mr. Stephens left the meeting at 9:03 a.m.

The next agenda item was Approval of FY26 Budget by Mr. Jay Boren. Mr. Boren stated that Mr. Dawson presented the proposed new fiscal year budget at the meeting last month and the budget is just under 54.6 million dollars. Mr. Boren stated that there were not any requests to meet about the proposed budget and that he was asking for the board's approval today. Ms. Griffis added that the budget had been posted before the last meeting. Chairman Bartlett asked if there were any questions. There being none, Chairman Bartlett asked for the approval of the FY26 Budget. Motion was made by Mr. Dennis Hammond, seconded by Mr. Larry Kay. Motion carried with Mr. Mark Woods abstaining.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of May that there were 49 leaks. There were 14 digs and 49 drops for a total of 63, a decrease of 23 from April. Mr. Jones reported on the status of meter installs for May. Mr. Jones reported on current projects: Legacy has started clearing Phase 2 of the Chattahoochee transmission main; the relocation of the water line on the Southeast Connector project has begun; and East Coweta tank has been repaired. In Maintenance, Mr. Jones gave updates on the following: received a spare pump for the Kason Lift Station and a replacement pump for the Bravo Lift Station; pulled a pump at the Calico Lift Station and sent it off for repair; and repaired outfall instrumentation communications at BT Brown after a lightning storm. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics. The meter department contacted 698 customers in May, 405 by email and 293 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, 6 lots in the Arbory on Alex Stephens Rd; 14 lots in Stewart Estates/Cavender Estates off Stewart Rd and Bob Smith Rd; in commercial, Pamir Market – convenience store at Posey Rd; Fifth Third Bank at Fischer Marketplace and E Hwy 34; and West Side Bay/Birds Nest (2 new hangers at Newnan – Coweta County Airport.) Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 4.17 MGD for the month of May and the total demand for the month was 9.32 MGD. Mr. Jones gave an update on the Chattahoochee Pump Station. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.791 MGD for the month of May. Mr. Jones reported that the highest weekly average flow was 1.896 MGD. Mr. Jones reported on the activity of Blalock Lakes, Oaks at Turin decentralized systems and Twelve Parks. Mr. Jones reported on the Shenandoah Plant Expansion. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd reported on the following: in Safety, the topic at the June Safety Meeting was Ergonomics at Work by Dr. John Freeman; in the Community, we have been promoting our endowed scholarship to local students to attend University of West GA; in HR, updating job descriptions, annual performance reviews, wellness campaign - Cigna; and in Marketing, Color Your Plate Wellness Campaign for the month of June. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting on the Customer Count at 32,218 for the month of May, an increase of 69 from the previous month. Mr. Sibley reported that the number of non-pay disconnects was originally 523 but after various methods of contacting the customers it brought the list down to 167. In Information Technology, Mr. Sibley said that they have added a new product called text-em-all and they use this to notify the customers by cycles about disconnects. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for May FY2025: revenues, expenses, and water sales, purchased and produced. Chairman Bartlett asked if the audit was getting started. Mr. Dawson replied that they have pulled samples for some adjustments, accounts payable transactions, in payroll & timesheets and will be here on July 1 for field work that day, observe inventory and do transaction testing. The auditors have tentatively scheduled August 10 to return to do field work. No action needed.

Chairman Bartlett called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Dr. Marc Guy, seconded by Mr. Dennis Hammond. Motion was carried with Mr. Mark Woods abstaining, and the meeting was adjourned into Executive Session.

Chairman Bartlett asked if there was any new or old business to discuss. There being none, Chairman Bartlett asked for a motion to adjourn the meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Dennis Hammond. Motion was carried with Mr. Mark Woods abstaining and the meeting was adjourned.

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Laurie Bartlett- Chairman

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Larry Kay- Secretary