

Coweta County Water & Sewerage Authority

June 5, 2019

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, June 5, 2019, in the board room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Mr. Eric Smith, Vice Chairman Ms. Laurie Bartlett, Secretary Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Ms. Melissa Griffis (Attorney with Rosenzweig, Jones, Horne & Griffis), Jay Boren, Alan Sibley, Roger Dawson, Mandy Sledd, Rick Jones, Heidi Mann, Richard Hendrix, Tim McCarty.

Chairman Smith called the meeting to order at 9:00 a.m.

Chairman Smith asked for a motion to approve the minutes from the May 8, 2019 meeting. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy to approve the minutes. Motion carried.

The first agenda item was a Service Award by Mr. Jay Boren. Mr. Boren presented a 30-year service award to System Support, Tim McCarty. No action needed.

The next agenda item was Approval to Extend a Temporary Moratorium on Acceptance of Decentralized Wastewater Systems and/or Decentralized Wastewater Treatment Network Systems by Mr. Jay Boren. Mr. Boren stated that the Authority would like to request to extend this temporary moratorium for sixty days, stating that there are not any known potential decentralized systems in the pipeline. Mr. Boren stated that they have worked on improvements to the service agreement. Mr. Boren discussed the improvements but also stated that there are more changes that need to be made to the agreement and that is the reason for the request to extend the temporary moratorium. Chairman Smith asked if once the final draft is completed, it will be presented to the Board for review. Ms. Griffis stated that it would be presented to the Board for review before adding it to the agenda for approval. Chairman Smith asked for a motion to extend the temporary moratorium. Motion was made by Dr. Marc Guy, seconded by Vice Chairman Bartlett. Motion carried.

At this time, Chairman Smith stated that he and Mark Woods were going to excuse themselves from the meeting during the next agenda item. Ms. Griffis stated that the next agenda item was Service Agreement with Robert Ward and Poplar Road II, LLC, but Mr. Ward contacted the Authority yesterday stating that he would like to amend the agreement. Ms. Griffis asked the Board to consider moving this agenda item to the July Board meeting. Ms. Griffis stated that they would need to review the edits that Mr. Ward made and then send it to the Board members for their review before asking for the approval. Vice Chairman Bartlett made a motion to move the Service Agreement with Robert Ward to the July meeting, seconded by Dr. Marc Guy. Motion carried with Chairman Smith and Mr. Mark Woods abstaining.

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Chairman Smith and Mr. Mark Woods re-entered the Board room. The next agenda item was the Intergovernmental Agreement with Newnan Utilities for Lattice Tower Space by Mr. Jay Boren. Mr. Boren explained to the Board that this is the agreement that has been presented to the Board that will allow the Authority to place our Sensus antenna on the Newnan Utilities tower on Derring Circle to help with signal coverage on the west side. Mr. Boren stated that there will be more Intergovernmental Agreements in the future with Newnan Utilities since they are asking to place some of their Sensus antennas within our territory. Chairman Smith asked if there were any questions from the Board concerning this agreement. There being none, Chairman Smith asked for a motion to approve the Intergovernmental Agreement with Newnan Utilities for Lattice Tower Space. Motion was made by Mr. Mark Woods, seconded by Mr. Larry Kay. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones. In Safety, Mr. Jones reported that at the last safety meeting the speaker was Chris Sims with Eco Wildlife Solutions presenting on how to respond to dangerous wildlife. In Construction, Mr. Jones reported for the month of April there were 38 leaks. There were 20 digs and 23 drops for a total of 43, a decrease of 27 from March. Mr. Jones reported on current projects: sewer extension construction started on Bypass; met with Newnan Utilities about Heritage and Madras lift stations; pre-construction meeting about Belk/Smokey Road intersections; and working on valve exercise and flush programs. In Cross Connection Control, Mr. Jones reported that 21,564 meters are now being read from the Sensus meter project. The following engineering updates were reported: in residential, 9 lots off Tommy Lee Cook Road in Stone Farm, 130 lots off Gordon Road in Saddleridge Estates; in commercial, MBRE Healthcare at Piedmont MOB on Poplar Rd, Center for Testing on Bledsoe Road, My Rent Source on Bledsoe Road, Flowers Bakery and Retail on E. Hwy 16. Mr. Jones reported on activity from B.T. Brown stating the plant averaged 1.79 MGD for the month of April and the total demand for the month was 8.3 MGD. Mr. Jones reported that Niagara used 1.18 MGD. Mr. Jones gave updates on the system demands from the last couple of weeks from BT Brown Water Plant stating that the reporting numbers will greatly increase at the next meeting. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.64 MGD for the month of April. Mr. Jones reported that the highest weekly average flow was 1.86. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting Customer Count at 27,643 for the month of April, an increase of 22 from the previous month. Mr. Sibley reported the number of non-pay disconnects for April was 74. In Information Technology, Mr. Sibley reported on the completion of the DRIPS Program. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd reported that BT Brown Water Plant hosted Willis Road Elementary School fourth grade students. The Coweta Water Education Team conducted an essay contest on "Who Owns Water" and Willis Road Elementary School won the contest. Ms. Sledd stated that the students did several activities at the BT Brown Water Plant including watching a water video on water

tasting and then participating in a water tasting contest. Ms. Sledd also stated that the Coweta County Fire Department had a fire truck on display to show the students about the fire hoses and what they use water for. Ms. Sledd gave an update on HR projects stating that they are currently working on annual performance reviews, and that the Namely implementation is in progress. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for APR FY2019: revenues, expenses and water sales, purchased and produced. Mr. Dawson gave a presentation on FY2020 Budget. No action needed.

Chairman Smith called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay. The motion was carried, and the meeting was adjourned into Executive Session.

Chairman Smith asked if there was any old business or new business to discuss. There being none, a motion to adjourn was made by Vice Chairman Bartlett, seconded by Mr. Larry Kay. The motion was carried, and the meeting was adjourned.

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Laurie Bartlett – Vice Chairman

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Dr. Marc Guy – Secretary