

Coweta County Water & Sewerage Authority

May 1, 2018

The Coweta County Water and Sewerage Authority held its monthly meeting on Tuesday, May 1, 2018, in the board room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Mr. Eric Smith, Vice Chairman Mr. Tim Higgins, Secretary Ms. Laurie Bartlett, Co-Treasurer Dr. Marc Guy, Ms. Melissa Griffis (Attorney with Rosenzweig, Jones, Horne & Griffis), Jay Boren, Alan Sibley, Roger Dawson, Rick Jones, Mandy Sledd, Heidi Mann, Richard Hendrix, Bryan Burns, Sarah Fay Campbell (Newnan Times Herald). Co-Treasurer Mr. Larry Kay was not in attendance today.

Chairman Smith called the meeting to order at 9:00 a.m.

Chairman Mr. Eric Smith asked for a motion to approve the minutes from the March 28, 2018 meeting. Motion was made by Mr. Tim Higgins, seconded by Ms. Laurie Bartlett to approve the minutes. Motion carried.

The first agenda item was a service Award by Mr. Jay Boren. Mr. Boren presented a 5-year service award to Safety Coordinator, Bryan Burns. No action needed.

The next agenda item was an update on Operations by Mr. Rick Jones. In Safety, Mr. Jones reported the speaker from the last Safety Meeting was Tommy Groover discussing Warm Weather Dangers, identifying the spiders, snakes and ticks to watch out for in the field. In Construction, Mr. Jones reported for the month of April, there were 16 leaks. There were 31 digs and 33 drops for a total of 64, an increase of 31 from March. Mr. Jones reported on current projects: started installation of 8" water main on Rustica Dr., valve exercising complete in 1/3 of the county, 3" meter changed out to Sensus at Poplar Road Elementary. In Cross Connection Control, Mr. Jones reported that 14,258 meters are now being read from the Sensus meter project. Mr. Jones also stated that Tracy Thigpen was one of twelve people that received the Golden Hydrant Award. The Golden Hydrant Society is an award society organized through the Georgia Section of the American Water Works Association (GAWWA) for the recognition of professionals in the drinking water industry. Characteristics of the ones selected include professionalism, dedication to the water industry, efforts to make the community a better place, and true examples of servant leadership. The following engineering updates were reported: in residential, 50 lots off Tommy Lee Cook Road in Creekrise, 7 lots off Corinth Road in Oakwood, 6 lots off Roscoe Road in Estates at Grove Park, 101 lots off Old GA 85 in Grove Park, 50 lots off Tommy Lee Cook Road in Sagewood, 7 lots off Reese Road in Reese Farms, 21 lots off Bohannon Road in Bohannon Farms, 49 lots off Road (Bell Pond Track A) in Rivermeade and 4 lots off Happy Valley Circle in Duncan Farms. In commercial, Falcon Aviation 8K Hanger at Newnan Coweta Airport is under construction. Mr. Jones reported on activity from B.T. Brown stating the plant averaged 1.4 MGD for the month of April and the total demand for the month was 7.2 MGD. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting Customer Count at 27,124 up 29 from March and stating the customer base for the year has increased by 559 customers. Mr.

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Sibley reported the number of non-pay disconnects for April was 109. Mr. Sibley reported in Information Technology, current projects; SCADA, work orders and Tyler Technologies. Mr. Sibley discussed each project and updated the Board Members on the details and improvements to each system. No action needed.

The next agenda item was the Human Resources update by Ms. Mandy Sledd. Ms. Sledd said ten employees volunteered to help at Special Olympics on April 25th. Ms. Sledd also reported on current projects; Retirement Plan Review and Benefits Guide. Ms. Sledd also reported on future projects, flexibility, internships and handbook. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for March FY2018: revenues, expenses and water sales, purchased and produced. No action needed.

The next agenda item was Project Approvals by Mr. Roger Dawson. Mr. Dawson presented the need for approval from the Board on projects over 50K; Sewer Modeling, Renovation to Offices & Warehouse, Twelve Parks Development and SCADA upgrade. Mr. Dawson gave a brief discussion on each project with estimated cost. Chairman Smith asked the Board members if there were any questions about any of the projects. Ms. Melissa Griffis and Mr. Jay Boren stated to the Board Members that there was a revision to the contract with the Twelve Parks Development. Ms. Griffis stated that the original contract did not include a time frame for the project. The revision was discussed and Chairman Smith asked for a motion to approve the revised contract with Twelve Parks. Motion was made by Mr. Tim Higgins, and seconded by Dr. Marc Guy. Motion carried. Chairman Smith asked the Board Members if there were any more questions before approving the projects. With there being none, Chairman Smith asked for a motion to approve all four projects. Motion was made by Mr. Tim Higgins, and seconded by Dr. Marc Guy. Motion carried.

Chairman Smith called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Dr. Marc Guy, and seconded by Ms. Laurie Bartlett. The motion was carried and the meeting was adjourned into Executive Session.

Chairman Smith called to reconvene regular session and asked if there was any old business or new business to discuss. There being none, a motion was made by Mr. Tim Higgins to adjourn, and seconded by Dr. Marc Guy. The motion was carried and the meeting was adjourned.

Eric Smith – Chairman

Laurie Bartlett – Secretary