

Coweta County Water & Sewerage Authority

April 28, 2021

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, April 28, 2021, in the Reservoir Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Mr. Eric Smith, Vice Chairman Ms. Laurie Bartlett, Secretary Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Roger Dawson, Mandy Sledd, Rick Jones, Alan Sibley, Sarah Fay Campbell (Newnan Times Herald).

Chairman Smith called the meeting to order at 9:00 a.m.

Chairman Smith asked for a motion to approve the minutes from the March 31, 2021 Board meeting. Motion was made by Mr. Larry Kay, seconded by Vice Chairman Bartlett to approve the minutes. Motion carried.

Ms. Griffis asked to amend the agenda to include two more items, stating that we received the second amendment to the Twelve Parks agreement, and to change the board meeting date from June 2 to May 26. Ms. Griffis also asked if they could amend the agenda to add Second Amendment to Twelve Parks Agreement as the first agenda item, and June 2, 2021 Board Meeting Date to May 26, 2021 as the last item on the agenda after the Monthly Report. Chairman Smith asked for a motion to approve the two additions to the agenda. Motion was made by Vice Chairman Bartlett, seconded by Mr. Larry Kay. Motion carried.

The first agenda item was Second Amendment to Twelve Parks Agreement by Ms. Melissa Griffis. Chairman Smith left the room at 9:02 a.m. and returned at 9:04 a.m. Ms. Griffis advised the Board that when there are changes to an agreement, we must make amendments to the agreement. Ms. Griffis mentioned that this amendment is regarding Twelve Parks being able to reserve the capacity, also stating that Twelve Parks is paying One Million Dollars to the Authority for the remainder of the capacity. Ms. Griffis stated that the rest of the provisions of the prior agreement are intact and there are not any other changes. Ms. Griffis informed the Board that Twelve Parks has already approved this agreement and that she and Mr. Boren have

CCWSA-MIN 4/28/2021

reviewed and approved the amendment. Ms. Griffis stated that if the Board is so inclined to approve the Second Amendment to the Twelve Parks Agreement, they would need to make a motion to do so. Chairman Smith asked if there were any questions. There being none, Chairman Smith asked for a motion to approve the Second Amendment to Twelve Parks Agreement. Motion was made by Mr. Mark Woods, seconded by Dr. Marc Guy. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of March that there were 35 leaks. There were 37 digs and 254 drops for a total of 291, an increase of 157 from February. Mr. Jones reported on the status of meter installs for March. Mr. Jones reported on current projects: new generator installed at Ruth Drive lift station; intersection improvement project requiring relocation of valve at Johnson Road and Highway 54 completed; driveway replaced for the lift station easement in Lullwater Subdivision. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; the meter department contacted 913 customers in March, 596 by email and 317 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, Poplar Village Amenity Center; and in commercial, Bledsoe Road Industrial. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 5.8 MGD for the month of March and the total demand for the month was 7.3 MGD. Mr. Jones reported that Niagara used 1.1 MGD. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.47 MGD for the month of March. Mr. Jones reported that the highest weekly average flow was 1.51 MGD. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 28,938 for the month of March, an increase of 66 from the previous month. Mr. Sibley reported that the number of non-pay disconnects were 72. In Information Technology, Mr. Sibley gave an update on the Cartegraph implementation stating that they are working on the integration process of Tyler Technologies and GA 811's locate tickets into Cartegraph. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd gave a Safety Update stating that the following took place in March: DOT Flagger Training and 7 Employees received their two-year certificate; Georgia 811 Proclamation for Safe Digging

CCWSA-MIN 4/28/2021

Month was on April 6; 20 Employees received Control Valve Training on April 14; on April 20 Chris DeGeorge from Radian presented information about Roadside Safety at the monthly Safety Alliance Meeting in the Reservoir Room. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for March FY2021: revenues, expenses, and water sales, purchased and produced. No action needed.

The next agenda item was the change of the June 2, 2021 Board Meeting Date to May 26, 2021 by Mr. Jay Boren. Mr. Boren stated that moving the June 2 meeting to allow adding the Bond Presentation to the agenda before Memorial Day to avoid having to schedule a called meeting on May 19 would be very helpful. Ms. Griffis stated that we just need a formal motion to approve the meeting change since the Board meeting schedule is approved in December for the following year. Ms. Griffis also stated that the documents would be given to the Board in advance for their review prior to the May 26 meeting. Chairman Smith asked if the change presented an issue or conflict for any of the Board Members. There being none, Chairman Smith asked for a motion to approve the June 2, 2021 Board Meeting Date to May 26, 2021. Motion was made by Vice Chairman Bartlett, seconded by Mr. Mark Woods. Motion carried.

Chairman Smith called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Vice Chairman Bartlett, seconded by Dr. Marc Guy. The motion was carried, and the meeting was adjourned into Executive Session.

Chairman Smith asked if there was any new or old business to discuss. There being none, Chairman Smith asked for a motion to adjourn the meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay, the motion was carried, and the meeting was adjourned.

---

Eric Smith – Chairman

---

Dr. Marc Guy - Secretary