

Coweta County Water & Sewerage Authority

April 27, 2022

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, April 27, 2022, in the Board Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Mr. Eric Smith, Vice Chairman Ms. Laurie Bartlett, Secretary Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Roger Dawson, Mandy Sledd, Alan Sibley, Rick Jones.

Chairman Smith called the meeting to order at 9:00 a.m.

Mr. Mark Woods asked to amend the agenda to add two more items: 1.) Approval of Bid for SR 54 Water Main Relocation at Shoal Creek; 2). Approval of Customer Care Office. Ms. Griffis stated these would need to be added after the Approval of Intergovernmental Agreement with Coweta County on the agenda. Motion was made by Mr. Mark Woods to add the two agenda items, seconded by Dr. Marc Guy. Motion carried.

Chairman Smith asked for a motion to approve the minutes from the March 30, 2022 Board meeting. Motion was made by, Ms. Laurie Bartlett, seconded by Mr. Larry Kay to approve the minutes. Motion carried.

The first agenda item was Approval of Intergovernmental Agreement with Coweta County by Mr. Jay Boren. Mr. Boren stated this is an amendment to an agreement that was entered into on June 6, 2007 and restated on July 21, 2009 relating to the operation and maintenance of the county water and sewer system. Mr. Boren stated that the following changes were made to Paragraph 6: The Authority shall not enter into any agreements to provide sewer or wastewater services for any residential use inside of the County limits unless authorized by the Coweta County Zoning and Development Ordinance and approved by the Board of Commissioners of Coweta County, Georgia. The County acknowledges and confirms that the following properties may be served with residential sewer since the agreements or allocations were in place prior to this Agreement:

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1. JHP Family Investments, LLC – tax map nos. 109 5081 067, 109 5081 063, 109 5081 064, 109 5081 005A;
2. Portions of Amlajack Farms, LLC zoned NC and designated for residential development– tax map no. 096 5115 001.

Chairman Smith asked if there were any questions. There being none, Chairman Smith asked for a motion to approve the Intergovernmental Agreement with Coweta County. Motion was made by Mr. Larry Kay, seconded by Mr. Mark Woods. Motion carried.

The next agenda item was Approval of Bid for SR 54 Water Main Relocation at Shoal Creek by Mr. Jay Boren. Mr. Boren stated that Goodwyn Mills Cawood, LLC (GMC) has reviewed the bids for the Authority on the SR 54 Water Main Relocation at Shoal Creek and after reviewing the bid proposals, GMC recommends awarding the contract to the low bidder, Roberts Hauling & Pipeline in the amount of \$574,970. Mr. Boren stated that he is asking for the Board's approval since that amount is only good for sixty days so they can move forward. Chairman Smith asked for a motion to approve the SR 54 Main Relocation at Shoal Creek. Motion was made by Mr. Mark Woods, seconded by Mr. Larry Kay. Motion carried.

The next agenda item was Approval of Customer Care Office remodeling by Mr. Jay Boren. Mr. Boren stated that this project was brought before the Board and the original quote has increased because of a few changes. Mr. Boren also stated that he will need the Board approval because of the amount. Chairman Smith asked for the Approval of Customer Care Office remodeling. Motion was made by Vice Chairman Bartlett, seconded by Dr. Marc Guy. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of March that there were 38 leaks. There were 39 digs and 67 drops for a total of 106, an increase of 26 from February. Mr. Jones reported on the status of meter installs for March. Mr. Jones reported on current projects: Collections Crew continues to conduct manhole inspections throughout the system; decentralized system installed at Lot 207 in Blalock Lakes. Mr. Jones added: after thirty-three years of service, Tim McCarty will retire on May 13, 2022; the meter crew won the 2021 Golden Backhoe Award. Mr. Jones gave updates on the leak and the repairs at Line Creek. In Cross Connection Control, Mr. Jones reported on

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information showing Sensus Analytics; the meter department contacted 763 customers in March, 358 by email and 405 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, 5 lots off Highway 54 near Moore Road in Colomb Farms; 32 lots at the north end of the development in Arbor Springs Phase M2; in commercial, Sleep Number Fischer Crossings on Fischer Road and Highway 34; Just us Kids at Oak Hill Business Park; Countryside Estate Wedding Venue on Country Club Road. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 4.7 MGD for the month of March and the total demand for the month was 7.4 MGD. Mr. Jones reported that Niagara used 0.99 MGD. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.64 MGD for the month of March. Mr. Jones reported that the highest weekly average flow was 1.75 MGD. Mr. Jones reported on the activity of Blalock Lakes and Oaks at Turin decentralized systems and Twelve Parks. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 29,980 for the month of March, an increase of 127 from the previous month. Mr. Sibley reported that the number of non-pay disconnects was 76. In Information Technology, Mr. Sibley reported that they were working on the following items in Cartegraph: in the process of testing the locate ticket module that integrates with Georgia 811; in the initial design of implementing the Driver's Vehicle Inspection Report, moving it from a paper document to an online document that sends messages to the Maintenance Department when vehicles need attention. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. In Safety, Ms. Sledd reported April is Safe Digging Month and Proclamation for Coweta County signed this month; Bryan Burns conducted training for Confined Space with eleven employees; For April's Safety Meeting, Tracy Thigpen presented information about Safe Drinking Act. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for March FY2022: revenues, expenses, and water sales, purchased and produced. No action needed.

Chairman Smith called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Vice Chairman Bartlett, seconded by Dr. Marc Guy. The motion was carried, and the meeting was adjourned into Executive Session.

Chairman Smith asked if there was any new or old business to discuss. There being none, Chairman Smith asked for a motion to adjourn the meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay. Motion was carried and the meeting was adjourned.

Eric K. Smith - Chairman

Dr. Marc Guy - Secretary