

Coweta County Water & Sewerage Authority

April 26, 2023

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, April 26, 2023, in the Board Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Ms. Laurie Bartlett, Vice Chairman Dr. Marc Guy, Secretary Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, newest Board member Mr. Dennis Hammond, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Rick Jones, Alan Sibley, Mandy Sledd, Roger Dawson and Bryan Burns.

Chairman Bartlett called the meeting to order at 9:00 a.m. The meeting began with the Pledge of Allegiance. Mr. Mark Woods gave the invocation.

Chairman Bartlett introduced the newly appointed board member to the Authority, Dennis Hammond. At this time Ms. Griffis administered the Oath of Office to Mr. Dennis Hammond. Ms. Melissa Griffis then conducted the Election of Officers stating that the open position available is the Co-Treasurer's position if all the other Board members that were elected to their positions at the January 4, 2023 meeting wanted to remain in their same positions. All Board members agreed to continue in their current position, leaving the open position of Co-Treasurer to vote on for Mr. Dennis Hammond to fill that position. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay, for Mr. Dennis Hammond to be Co-Treasurer. Motion carried with Mr. Hammond abstaining.

Chairman Bartlett asked for a motion to approve the minutes from the March 29, 2023, Board meeting. Motion was made by Mr. Larry Kay, seconded by Mr. Mark Woods to approve the minutes. Motion carried with Mr. Dennis Hammond abstaining.

The first agenda item was Service Award by Mr. Jay Boren. Mr. Boren presented a 10-year service award to Mr. Bryan Burns, Safety Coordinator. No action needed. Bryan Burns left the meeting at 9:08 a.m.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of March that there were 48 leaks. There were 18 digs and 54 drops for a total of 72, an increase of 20 from February. Mr. Jones reported on the status of meter installs for March. Mr. Jones reported on current projects: remainder of pipe has been received for the Line Creek project; auto-flusher cabinet installed on Haynes Road; generator installed at lift station "A" on I-85 corridor. Mr. Jones stated that the Construction Crew won the Golden Backhoe Award again this year. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; the meter department contacted 817 customers in February, 520 by email and 290 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, Jeter Estates off Fischer Road; Dunaway Preserve off Hwy70/Roscoe Road; in commercial, Certain Teed warehouse off Amlajack Blvd; Standard Block Company off Quarry Road. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 4.4 MGD for the month of March and the total demand for the month was 8.3 MGD. Mr. Jones reported that Niagara used 1.19 MGD. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.63 MGD for the month of February. Mr. Jones reported that the highest weekly average flow was 1.80 MGD. Mr. Jones reported on the activity of Blalock Lakes, Oaks at Turin decentralized systems and Twelve Parks. Mr. Jones reported on the Shenandoah Plant Expansion. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd reported on the following: Lieutenant David Hill with the Coweta County Sheriff Department giving the employees self-defense tips; three employees attended Manchester High School Career Fair on March 23 speaking to Sophomore & Junior students about career paths within the Water & Wastewater Industry; three employees participated in Career Day on Wheels at Morrow Elementary School; the employees came together to celebrate Mark Porter's 28 years of service with a retirement luncheon. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 30,814 for the month of March, an increase of 76 from the previous month. Mr. Sibley reported that the number of non-pay disconnects was originally at 888 but after various methods of contacting the customers it brought the list down to

199. In Information Technology, Mr. Sibley discussed the FortVoice AutoDialer stating that each month automated calls are made to the customers to remind them to pay their bill, and the FortiVoice system is used to make these calls using a process called AutoDialer. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for March FY2023: revenues, expenses, and water sales, purchased and produced. No action needed.

Chairman Bartlett called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay. Motion was carried, and the meeting was adjourned into Executive Session.

Chairman Bartlett asked if there was any old or new business to discuss. There being none, Chairman Bartlett asked for a motion to adjourn the meeting. Motion was made by Mark Woods, seconded by Mr. Larry Kay. Motion was carried and the meeting was adjourned.

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Laurie Bartlett- Chairman

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Larry Kay - Secretary