

Coweta County Water & Sewerage Authority

March 29, 2023

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, March 29, 2023, in the Board Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Ms. Laurie Bartlett, Vice Chairman Dr. Marc Guy, Secretary Mr. Larry Kay, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Rick Jones, Alan Sibley, Mandy Sledd, and Roger Dawson. Co-Treasurer Mr. Mark Woods, and Co-Treasurer Mr. Eric Smith attended via telephone.

Chairman Bartlett called the meeting to order at 9:00 a.m. The meeting began with the Pledge of Allegiance. Dr. Marc Guy gave the invocation.

Chairman Bartlett asked for a motion to approve the minutes from the March 1, 2023, Board meeting. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy to approve the minutes. Motion carried.

The first agenda item was the Approval of the Intergovernmental Agreement with Coweta County on ARPA Funds by Mr. Jay Boren. Mr. Boren stated that this is the agreement that was discussed last month in reference to the funds of Five Million Dollars that was designated to the Authority to use for the Shenandoah Wastewater Treatment Plant from the ARPA funds. Ms. Griffis stated that it includes the process for getting reimbursed and all the rules and regulations from the Federal Government that both parties have to follow. Ms. Griffis also stated that she has reviewed this agreement. Chairman Bartlett asked if there were any questions or comments. There being none, Chairman Bartlett asked for a motion to Approve the Intergovernmental Agreement with Coweta County on ARPA Funds. Motion made by Mr. Eric Smith, seconded by Mr. Larry Kay. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of February that there were 52 leaks. There were 19 digs and 33 drops for a total of 51, a decrease of 36 from February. Mr. Jones reported on the status of

meter installs for February. Mr. Jones reported on current projects: vault installed for Massana in Coweta Industrial Park; vault installed for Floor and Décor in Fischer Marketplace; completed the last bore for the Hwy 27 and Hwy 29 roundabout project; installed new water main on Nixon Rd for a roadway improvement project. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; the meter department contacted 670 customers in February, 444 by email and 226 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, no new submittals; in commercial, Jim Ellis Service Center off Poplar Road; GTD Bledsoe Lot 1 and Lot 2 off West Bledsoe Road; Leroy Johnson Community Center off E Hwy 16. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 3.3 MGD for the month of February and the total demand for the month was 8.1 MGD. Mr. Jones reported that Niagara used 1.09 MGD. Mr. Jones gave updates on the progress of the BT Brown upgrades stating the following: installed new bulk tanks, transfer pump and control panel in the Hypo (former Miox Room); with these tanks installed we will have roughly 6,000 gallons of storage for sodium hypochlorite (disinfection). Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.63 MGD for the month of February. Mr. Jones reported that the highest weekly average flow was 1.80 MGD. Mr. Jones reported on the activity of Blalock Lakes, Oaks at Turin decentralized systems and Twelve Parks. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd reported on the following: Mr. Michael Terrell and Mr. Nic Burgess from Coweta Emergency Management were the speakers at the March Safety meeting; employees supported the Backpack Buddies Spring Break Donation by providing food for the children in our area while they are out of school. This program usually sends out around 1,000 bags of food each weekend to help ensure children do not experience food insecurity while away from school. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 30,738 for the month of February, a decrease of 41 from the previous month. Mr. Sibley reported that the number of non-pay disconnects was originally at 1,710 but after various methods of contacting the customers it brought the list down

to 461. The increase was mainly due to the conversion of the new payment portal. Auto pay customers information did not transfer over to the new system, therefore requiring them to establish their accounts with that information on the new portal. Mr. Boren added that we have 52% of our customers that have signed up for the portal. Mr. Boren also stated that there are other options to pay their accounts, but we are encouraging customers to sign up. Mr. Sibley added information showing the non-pay disconnects per billing cycles. Mr. Sibley stated that the next step to the portal is to integrate the meters so that the customers can view their usage. In Information Technology, Mr. Sibley discussed the various forms of communication to reach out to our customers. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for February FY2023: revenues, expenses, and water sales, purchased and produced. No action needed.

Chairman Bartlett called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay. Motion was carried, and the meeting was adjourned into Executive Session.

Chairman Bartlett asked if there was any old or new business to discuss. There being none, Chairman Bartlett asked for a motion to adjourn the meeting. Motion was made by, Dr. Marc Guy, seconded by Mr. Larry Kay. Motion was carried and the meeting was adjourned.

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Laurie Bartlett- Chairman

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Larry Kay - Secretary