

Coweta County Water & Sewerage Authority

February 7, 2024

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, February 7, 2024, in the Board Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Ms. Laurie Bartlett, Vice Chairman Dr. Marc Guy, Co-Treasurer Mr. Dennis Hammond, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Rick Jones, Alan Sibley, Roger Dawson, Mandy Sledd. Co-Treasurer Mr. Mark Woods attended via telephone today. Secretary Mr. Larry Kay arrived at the meeting at 9:16 a.m.

Chairman Bartlett called the meeting to order at 9:00 a.m. The meeting began with the Pledge of Allegiance. Dr. Marc Guy gave the invocation.

Chairman Bartlett asked for a motion to approve the minutes from the January 3, 2024, Board meeting. Motion was made by Mr. Dennis Hammond, seconded by Dr. Marc Guy to approve the minutes. Motion carried.

The first agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of December that there were 49 leaks. There were 26 digs and 99 drops for a total of 125, an increase of 47 from November. Mr. Jones reported on the status of meter installs for December. Mr. Jones reported on current projects: installed new generator at Andrew Bailey lift station; Holloway has completed the meter and service line change-outs in Shoal Creek; vault installed for Our Storage on Hwy 16; bush hogging of all right-of-way has been completed; installed new auto-flusher cabinet on Payton Rd. In Maintenance, Mr. Jones gave updates on the following: reinstalled orbal shaft with new bearings; Madras and Heritage lift stations fitted with emergency generator hookups; raw pump #2 received back from repair and was reinstalled; UV #2 was repaired and is back in service. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; and the meter department contacted

589 customers in December, 346 by email and 243 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, S Alexander Creek off S Alexander Rd; Jackson Branch at the corner of W Hwy 34 and Bruce Jackson Rd; in commercial, Wendy's at Arbor Springs Plaza; new building addition to Georgia Bone and Joint off E Hwy 34; a new life center at Pentecostal Church on Ishman Ballard Rd. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 2.79 MGD for the month of December and the total demand for the month was 8.33 MGD. Mr. Jones showed pictures of the B.T. Brown Reservoir from January 5 with the level at 70% and on January 17 the reservoir level was at 77%. Today the reservoir level is at 84.9%, also stating that the rain is helping to bring that level up. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.376 MGD for the month of December. Mr. Jones reported that the highest weekly average flow was 1.449 MGD. Mr. Jones reported on the activity of Blalock Lakes, Oaks at Turin decentralized systems and Twelve Parks. Mr. Jones reported on the Shenandoah Plant Expansion. Chairman Bartlett asked if the contractor got the issue with the concrete resolved. Mr. Jones responded that they have come up with a plan but have not fixed it yet. Mr. Boren stated that there was a special meeting that involved the engineer and contractor to discuss the plan. No action needed.

The next agenda item was an update on Human Resources by Ms. Sledd. Ms. Sledd reported on the following: in Safety, Ms. Sledd was the speaker at the January Safety Meeting presenting on Dress Code Reminders, and we also had our bi-annual employee's birthday celebration breakfast that was catered by Waffle House; in HR, a group of employees helped with the Coweta Works Event on January 23 through January 25 and around 2,100 eighth graders came to the CEC to learn about the industries in Coweta County. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 31,299 for the month of December, an increase of 28 from the previous month. Mr. Sibley reported that the number of non-pay disconnects was originally 433 but after various methods of contacting the customers it brought the list down to 127. In Information Technology, Mr. Sibley stated that there have been many

meetings with CIS (Cybersecurity & Infrastructure Security Agency) with the Federal Government and Water ISAC (Information Sharing and Analysis Center). Mr. Sibley stated that the major focus is on AI (Artificial Intelligence) and we are trying to stay updated with what is going on with AI. Mr. Sibley also stated that the other training was with EPA (Environmental Protection Agency) called Power Resilience Workshop and the major focus was on keeping the plants running and the use of generators assuring that power is supplied to all the devices within the plants and to the pumps. No action needed.

Ms. Griffis informed Mr. Woods that Mr. Larry Kay had arrived at the meeting a few minutes ago.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for December FY2024: revenues, expenses, and water sales, purchased and produced. Mr. Dawson stated that Management has completed the analysis related to the December Southeast Regional CPI, our policy allowed Management based on that number to increase rates between 0 and 6.16%, however based on the 2½% increase we did in July, the changes to the base rates that were recently made and the establishment of the water capacity fee in January, Management has chosen at this time not to raise the rates. Mr. Jay Boren stated that this is the time of the year that we vote on the awards for the nonprofits from the DRIP program. Mr. Boren also stated that the Customers and the Employees have voted on their choice and now we are waiting on the Board to vote, and that since the beginning of this program we have disbursed \$255,000 to 15 nonprofit organizations. No action needed.

Chairman Bartlett called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Mr. Dennis Hammond, seconded by Mr. Larry Kay. Motion was carried, and the meeting was adjourned into Executive Session. Mr. Mark Woods left the meeting at 9:25 a.m.

Chairman Bartlett asked if there was any old business to discuss. There being none, Chairman Bartlett asked for new business for a motion to adopt the decision made in Executive Session for personnel. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay. Motion carried. Chairman Bartlett asked for a motion to adjourn the meeting. Motion was made by Mr. Dennis Hammond, seconded by Dr. Marc Guy. Motion was carried and the meeting was adjourned.

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Laurie Bartlett- Chairman

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Larry Kay- Secretary