

Coweta County Water & Sewerage Authority

February 7, 2018

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, February 7, 2018, in the board room at the Coweta County Water & Sewerage Authority. The following individuals were present: Vice Chairman Mr. Tim Higgins, Secretary Ms. Laurie Bartlett, Co-Treasurer Mr. Larry Kay, Co-Treasurer Dr. Marc Guy, Melissa Griffis (Attorney with Rosenzweig, Jones, Horne & Griffis), Jay Boren, Alan Sibley, Roger Dawson, Rick Jones, Mandy Sledd, Heidi Mann, Richard Hendrix, Matt Shepard, Sarah Fay Campbell (Newnan Times Herald). Chairman Eric Smith joined by conference call. The meeting was re-located to the vault located in the Customer Service area due to a tornado warning in our area. The following individuals joined the second half of the Board Meeting: Julie Crews, Megan Webb.

Vice Chairman Higgins called the meeting to order at 9:00 a.m.

Vice Chairman Higgins asked for a motion to approve the minutes from the January 3, 2018 meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay to approve the minutes. Motion carried.

The first agenda item was Service Awards by Mr. Jay Boren. Mr. Boren presented a 10-year service award to Distribution Supervisor, Matt Shepard. No action needed.

The next agenda item was an update on Operations by Mr. Rick Jones. In Safety, Mr. Jones reported the speaker from the last Safety Meeting was Thomas Brandon with Atlanta Gas Light. Mr. Brandon discussed protocol for damaged gas lines. In Construction, Mr. Jones reported for the month of January that there were 44 leaks with 22 meters changed to Sensus. There were 23 digs and 18 drops for a total of 41, a decrease of 31 from December. Mr. Jones reported on current projects; installed vault at Lot 14 in Coweta Industrial Park, conducted manhole inspection on Turkey Creek/Poplar Road area, updated some of the existing decentralized tanks at Blalock Lakes, replaced actuators at Turin Oaks. The following engineering updates were reported: in residential, 49 lots off Sewell Mill Road in Cedar Creek Preserve, 19 lots off Sewell Mill Road in Cedar Hill. In commercial, one million sq. ft. facility at Weldon Road for Palmetto Industrial, 142 lots in Bell Pond Track B, new office location on Coweta Industrial Parkway for Danco Concrete Construction, new U.S. headquarters for Mallaghan located at 125 North Christopher Court. Mr. Jones reported on activity from B.T. Brown stating the plant averaged .7 MGD for the month of January and the total demand for the month was 7.2 MGD. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting Customer Count at 27,052 up 65 from December and stating the customer base for the year has increased by

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607 customers. Mr. Sibley reported the number of non-pay disconnects for January was 114. Mr. Sibley also stated that the non-pay disconnects decreased from the original by 83%. Mr. Sibley reported in Cross Connection Control. Mr. Sibley reported 10,968 meters are now being read from the Sensus meter project, an increase of 518 from last month. Mr. Sibley reported in Information Technology. Mr. Sibley gave an update on Water Modeling Project. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd stated that a few of our employees attended the Coweta Works Career Expo on January 24-25. The event brought around 2,000 eighth grade students. The purpose was to get students more involved and make them aware of the jobs available in our area. Ms. Sledd stated we are hoping that this will increase the young kid's awareness of the opportunities available in our industry. Ms. Sledd gave updates on current and future projects. No action needed.

An alert was issued for a Tornado Warning for our area at 9:12 AM. Vice Chairman Tim Higgins called for a break to recess meeting due to weather conditions. The Board meeting was relocated to the front vault in the Customer Service area at 9:15 AM. Vice Chairman Tim Higgins asked to reconvene regular session.

The next agenda item was approval of the agreement with Corvaglia by Mr. Jay Boren. Mr. Jay Boren stated Corvaglia, previously referred to as Project Candlelight, will be locating to the Coweta Industrial Park. Mr. Boren presented an agreement between Corvaglia, Coweta County, the Development Authority and Coweta County Water & Sewerage Authority. The agreement shows the amount of water that will be provided to this project. This agreement was reviewed and edited by Ms. Melissa Griffis (Attorney with Rosenzweig, Jones, Horne & Griffis). Ms. Griffis asked the Board to authorize Vice Chairman Tim Smith to execute the agreement, if they were so inclined. The Board of Commissioners approved it at their meeting last evening.

Vice Chairman Tim Higgins called for a motion of acceptance for the approval of the agreement. Motion was made by Ms. Laurie Bartlett, and seconded by Dr. Marc Guy. Motion carried.

The next agenda item was the GEFA Loan presented by Mr. Roger Dawson. Mr. Dawson stated that GEFA stands for Georgia Environmental Finance Authority. Mr. Dawson reported that this loan is associated with the Sensus Meter Project to accelerate the installation plan. Mr. Dawson briefly described the terms of this Federally funded loan. Ms. Melissa Griffis (Attorney with Rosenzweig, Jones, Horne & Griffis) has already reviewed the documents and asked the Board to approve to initiate this first step of working on this process.

Vice Chairman Tim Higgins called for a motion to move forward with the GEFA loan process. Motion was made by Dr. Marc Guy, and seconded by Ms. Laurie Bartlett. Motion carried.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for December FY2018: revenues, expenses and water sales, purchased and produced. No action needed.

Vice Chairman Higgins called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Ms. Laurie Bartlett, and seconded by Mr. Larry Kay. The motion was carried and the meeting was adjourned into Executive Session.

Vice Chairman Tim Higgins called to reconvene regular session and asked for a motion on action taken in executive session. Motion was made by Dr. Marc Guy and seconded by Mr. Larry Kay. Motion carried. Vice Chairman asked if there was any new business to discuss. There being none, a motion was made by Mr. Larry Kay to adjourn, and seconded by Ms. Laurie Bartlett. The motion was carried and the meeting was adjourned.

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Timothy S. Higgins – Vice Chairman

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Laurie Bartlett – Secretary