

Coweta County Water & Sewerage Authority

December 5, 2024

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, December 5, 2024, in the Board Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Ms. Laurie Bartlett, Vice Chairman Dr. Marc Guy, Co-Treasurer Mr. Dennis Hammond, Ms. Melissa Griffis (Attorney with Horne & Griffis, P.C.), Jay Boren, Heidi Mann, Rick Jones, Alan Sibley, Roger Dawson, and Mandy Sledd. Secretary Mr. Larry Kay was not in attendance today and Co-Treasurer Mr. Mark Woods attended via telephone today.

Chairman Bartlett called the meeting to order at 9:00 a.m. The meeting began with the Pledge of Allegiance and Dr. Marc Guy gave the invocation.

Chairman Bartlett asked for a motion to approve the minutes from the November 6, 2024, Board meeting. Motion was made by Mr. Dennis Hammond, seconded by Dr. Marc Guy. Motion carried.

Chairman Bartlett asked for a motion to approve the minutes from the November 7, 2024, Special Called Board meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Dennis Hammond. Motion carried.

The first agenda item was Approval of Inactive Meter Policy by Mr. Jay Boren. Mr. Boren stated that this applies to customers that have been inactive for 36 months and they will be subject to all fees that are applicable to new accounts. Chairman Bartlett asked if anyone had any questions about the policy. Mr. Mark Woods asked what the policy was, and Ms. Griffis read the Inactive Meter Policy.

Ms. Griffis stated that she had reviewed the policy. Chairman Bartlett asked for a motion to approve the Inactive Meter Policy. Motion was made by Mr. Dennis Hammond, seconded by Dr. Marc Guy. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of October that there were 85 leaks. There were 9 digs and 102 drops for a total of 111, a decrease of 19 from September. Mr. Jones reported on the status of meter installs for October. Mr. Jones reported on current projects: Pearl Springs vaults and 7-E Truck Sales vault installed; Price Rd water main installed and active; Legacy has started clearing on Hwy 16 for Chattahoochee Transmission Main; and the clearing for parking lot extension at CCWSA has begun. In Maintenance, Mr. Jones gave updates on the following: Orbal shaft repair at Shenandoah Plant complete; Kason check valve replaced and repaired pump returned, both pumps are in operation; Low Head Dam pump back station pump returned and installed by GWI; Fischer Rd lift station pump pulled, repaired by Pro Pumps and returned to service; and flow meter calibrations completed for BT Brown and distribution sites. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics. The meter department contacted 804 customers in October, 392 by email and 412 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, 12 lots (meters only) in The Farms at Day Lake on Tranquil Rock off Standing Rock Road; 5 lots (meters only) in Scoggins Farm off JY Carmichael Rd; in commercial, Lora Smith C-Store Road Improvements are the widening of Lora Smith Rd to accommodate the new convenience store that is being built on the corner of Hwy 34 and Lora Smith. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 4.52 MGD for the month of October and the total demand for the month was 10.48 MGD. Mr. Jones gave an update on the Chattahoochee Pump Station. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.645 MGD for the month of October. Mr. Jones reported that the highest weekly average flow was 1.910 MGD. Mr. Jones reported on the activity of Blalock Lakes, Oaks at Turin decentralized systems and Twelve Parks. Mr. Jones reported on the Shenandoah Plant Expansion. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd reported on the following: in Safety, Corporal Pryor with Georgia State Patrol was the speaker for the November meeting, and the topic was Road Safety; in HR, we participated in the clean-up for Rivers Alive at the Whitlock Park (White Oak Creek) on October 24; Several employees passed out candy at the Munchkin Masquerade on the Court Square for trick or treat; on November 7 we honored these five employees for our Veterans Day Luncheon: Tracy Thigpen, Cross Connection Manager – Army Veteran, Luke Corpe, Maintenance Manager – Marine Veteran, Barry Pickens, Maintenance Technician – Navy Veteran, Dan Crandall – Current Navy Reservist, and Stefan Miller – Airforce Veteran. No action needed

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 31,781 for the month of October, an increase of 30 from the previous month. Mr. Sibley reported that the number of non-pay disconnects was originally 444 but after various methods of contacting the customers it brought the list down to 152. In Information Technology, Mr. Sibley stated that they just implemented Boss 811 what the locaters use to submit tickets and let utilities know that they need to locate their lines. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for October FY2025: revenues, expenses, and water sales, purchased and produced. No action needed.

Chairman Bartlett called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Mr. Dennis Hammond, seconded by Dr. Marc Guy. Motion was carried, and the meeting was adjourned into Executive Session.

Chairman Bartlett asked if there was any new or old business to discuss. There being none, Chairman Bartlett asked for a motion to adjourn the meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Dennis Hammond. Motion was carried and the meeting was adjourned.

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Laurie Bartlett- Chairman

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Dr. Marc Guy- Vice Chairman