

Coweta County Water & Sewerage Authority

December 1, 2021

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, December 1, 2021, in the Board Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Vice Chairman Ms. Laurie Bartlett, Secretary Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Roger Dawson, Mandy Sledd, Alan Sibley, Rick Jones, Sarah Fay Campbell (Newnan Times Herald), Barry Smith (J.K. Boatwright & Co.). Chairman Mr. Eric Smith was not in attendance today.

Vice Chairman Bartlett called the meeting to order at 9:00 a.m.

Vice Chairman Bartlett asked for a motion to approve the minutes from the November 3, 2021 Board meeting. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy to approve the minutes. Motion carried.

The first agenda item was FY21 Audit Presentation by Mr. Barry Smith. Mr. Barry Smith presented the annual audit report that was dated November 19, 2021, and which was provided to the Board members prior to the Board meeting. Mr. Barry Smith stated that the audit engagement went well and resulted in an unmodified opinion on the financial statements. Mr. Barry Smith explained that an audit in accordance with Government Auditing Standards, commonly referred to as a "yellow book" audit was performed. No instances of non-compliance and no instances of material weaknesses or significant deficiencies in internal control were noted. Mr. Barry Smith also gave an overview of the Statements of Net Position, The Statements of Revenues, Expenses and Changes in Net Position, and the Statements of Cash Flows. Sarah Fay Campbell arrived at 9:04 a.m. Mr. Barry Smith noted that the audited financial statements are presented as of and for the year ended June 30, 2021. He briefly discussed that the financials would look differently as a result of the Bond Issuance completed on July 8, 2021. He directed the Board to the Subsequent Events note in the notes to the financial statements for more information on the matter. Mr. Roger Dawson, CFO, added that a Single Audit was not required for the year ended June 30, 2021, due to the timing of expenditures of Federal funds. Mr. Dawson further stated that it is likely one will

be required for the current fiscal year. Vice Chairman Bartlett asked if there were any questions. There being none, Mr. Barry Smith left the meeting at 9:08 a.m. Vice Chairman Bartlett asked for a motion to accept the FY21 Audit. Motion was made by Mr. Mark Woods, seconded by Mr. Larry Kay. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of October that there were 61 leaks. There were 40 digs and 77 drops for a total of 117, a decrease of 7 from September. Mr. Jones reported on the status of meter installs for October. Mr. Jones reported on current projects: began cutting sewer rights-of-way; performed routine maintenance of the grounds at BT Brown for EPD inspection; received materials for first phase of Line Creek project; clearing began for Woodstream sewer project. Mr. Jones displayed a map of the Highway 29 sewer expansion and had pictures of the installation. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; the meter department contacted 956 customers in October, 484 by email and 472 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, 7 lots in Fiddle Creek at the end of Glen Forest Trail; in commercial, East Newnan Recreation Storage at the Old Shaw Plant; warehouse at Orchard Hills Site 300; medical office building at Fischer Marketplace MOB. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 4.7 MGD for the month of October and the total demand for the month was 9.0 MGD. Mr. Jones reported that Niagara used 1.0 MGD. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.48 MGD for the month of October. Mr. Jones reported that the highest weekly average flow was 1.63 MGD. Mr. Jones added a report on the activity of Blalock Lakes and Oaks of Turin decentralized systems and Twelve Parks. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 29,523 for the month of October, an increase of 24 from the previous month. Mr. Sibley reported that the number of non-pay disconnects were 126. In Information Technology, Mr. Sibley stated that they completed a virtual Water Laboratories Security Summit on November 16-18 that was conducted by EPA. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd gave a Safety Update on the following for November: Bryan Burns conducted a DOT Flagger Training for ten employees on November 21; an Active Shooter Training was held on November 10 with nine Employees attending; the Safety Alliance Meeting was on November 16 with Enrico Dean presenting on Fire Safety. Ms. Sledd stated that we recognized our employees that have served in the military with a luncheon on Veterans Day and had our Thanksgiving luncheon on November 18. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for October FY2022: revenues, expenses, and water sales, purchased and produced. No action needed.

Vice Chairman Bartlett called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Mr. Larry Kay, seconded by Mark Woods. The motion was carried, and the meeting was adjourned into Executive Session.

Mr. Larry Kay left Executive Session at 10:12 a.m. Vice Chairman Bartlett asked if there was any new or old business to discuss. There being none, Vice Chairman Bartlett asked for a motion to adjourn the meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Mark Woods, the motion was carried, and the meeting was adjourned.

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Laurie Bartlett – Vice Chairman

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Dr. Marc Guy - Secretary