

Coweta County Water & Sewerage Authority

November 30, 2022

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, November 30, 2022, in the Board Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Vice Chairman Ms. Laurie Bartlett, Secretary Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Mandy Sledd, Rick Jones, Alan Sibley, Roger Dawson. Chairman Mr. Eric Smith was not in attendance today.

Vice Chairman Bartlett called the meeting to order at 9:30 a.m. The meeting began with the Pledge of Allegiance. Mr. Mark Woods gave the invocation.

Vice Chairman Bartlett asked for a motion to approve the minutes from the November 2, 2022 Board meeting. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy to approve the minutes. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of October that there were 63 leaks. There were 10 digs and 53 drops for a total of 63, an increase of 2 from September. Mr. Jones reported on the status of meter installs for October. Mr. Jones reported on current projects: vault for Fischer Rd medical office building has been installed; fire hydrant installed on Herring Rd for Tomco project; began installing water main for Poplar Rd and Parks Rd roundabout project; received 8,748ft of 24" pipe for Line Creek project. Mr. Mark Woods asked how the line testing was going and Mr. Jones responded that the testing is going smooth, and they only had one small leak. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; the meter department contacted 819 customers in October, 394 by email and 425 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, Arbor Springs Pavillion in Arbor Springs Subdivision; 74 lots off Smokey Rd in Smokey Hill Estates; in commercial, Avion Hangers at Newnan Coweta Airport; Cannongate Community Center on Shaw Rd; Black Rifle Coffee Company at Fischer Marketplace. Mr. Jones reported on activity from

B.T. Brown stating that the plant averaged 3.4 MGD for the month of October and the total demand for the month was 9.5 MGD. Mr. Jones reported that Niagara used 1.02 MGD. Mr. Jones stated that the reservoir level is still at seventy percent. Mr. Jones reported on BT Brown Plant upgrades stating that one of the larger projects is the changing out of the plates that does the filtering; also stating that they replaced the bars with stainless steel plates that will last instead of the bars that has to be replaced every eight years; the first basin is complete. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.37 MGD for the month of October. Mr. Jones reported that the highest weekly average flow was 1.42 MGD. Mr. Jones reported on the activity of Blalock Lakes and Oaks at Turin decentralized systems and Twelve Parks. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 30,373 for the month of October, an increase of 62 from the previous month. Mr. Sibley reported that the number of non-pay disconnects was 157. In Information Technology, Mr. Sibley reported on the Utility Billing Portal stating that we have gone live on the new bill payment portal that offers new options for the customers to view on their account. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. In Safety, Ms. Sledd reported on the following: monthly safety meeting on November 3, 2022 we had Michael Bell from Georgia 811 to discuss updates and changes to the process with utility locates. The following employees received service awards at the monthly Safety Meeting: Mr. David Cruse for five-years; Mr. Barry MacIsaac for five-years; Ms. Wanda Boston for thirty-years. Ms. Sledd stated that we had a cookout to honor our veterans and thank them for their service on November 10; our three employees that were recognized for their service in the military was Ms. Tracy Thigpen, Mr. Luke Corpe and Mr. Barry Pickens. Ms. Sledd stated that we enjoyed our Thanksgiving luncheon on November 17 that was catered by Waddell's Catering and the employees collected almost 2,000 cans that was donated to Bridging the Gap to feed the hungry. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for October FY2023: revenues, expenses, and water sales, purchased and produced. Mr. Dawson reported on the following two items: (1) Audit Update: Audit fieldwork is complete, and we have received a DRAFT of the Audit Report. We are in the process of completing Management's Discussion and Analysis. We will receive the issued Audit Report in time to meet the December 31, 2022 deadline for filing with the State of Georgia Department of Audits and Accounts. Barry Smith from J.K. Boatwright & CO. CPAs will be at the January Board meeting to present the Audit Report. (2) Ser2021C Bond Exchange: As part of the issuance of the SER2021 Bonds, there were two "buckets" of the SER2021C taxable Bonds that could be exchanged for SER2021D tax-free Bonds. The exchange would lower the stated interest rate on that portion of Bonds from 3.01% to 2.38%. We are pleased to report that the first "bucket" of Bonds (Principal of \$2,129,000) was exchanged on 10/26/2022 and the PV savings to the Authority will be \$119,595 over the life of the Bonds. The second "bucket" that can be exchanged is scheduled for 9/2/2024 (\$17,578,000). The interest rate will also be reduced on those from 3.01% to 2.3%. No action needed.

Vice Chairman Bartlett called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Mr. Mark Woods, seconded by Mr. Larry Kay. Motion was carried, and the meeting was adjourned into Executive Session.

Vice Chairman Bartlett asked if there was any new or old business to discuss. There being none, Vice Chairman Bartlett asked if there was a motion to adjourn the meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Mark Woods. Motion was carried and the meeting was adjourned.

Laurie Bartlett- Vice Chairman

Dr. Marc Guy - Secretary