

Coweta County Water & Sewerage Authority

November 2, 2022

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, November 2, 2022, in the Board Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Mr. Eric Smith, Secretary Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Mandy Sledd, Rick Jones, Alan Sibley, Roger Dawson, Mr. Harvey Lewis Woody (West GA Backflow Inspections). Vice Chairman Ms. Laurie Bartlett and Co-Treasurer Mr. Mark Woods attended via telephone.

Chairman Smith called the meeting to order at 9:30 a.m. The meeting began with the Pledge of Allegiance. Mr. Alan Sibley gave the invocation.

Chairman Smith asked for a motion to approve the minutes from the October 5, 2022 Board meeting. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy to approve the minutes. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of September that there were 67 leaks. There were 16 digs and 45 drops for a total of 61, a decrease of 70 from August. Mr. Jones reported on the status of meter installs for September. Mr. Jones reported on current projects: United Grading has installed 33,700 feet of 24" main on the Line Creek project; decentralized system installed on Lot 86 in Blalock Lakes; bore has been completed for a vault on Lot 4-B Orchard Hills Industrial Park; working on obtaining an easement for Tommy Lee Cook/Hwy 29 extension. Chairman Smith asked about the total number of linear feet that we will have on the Line Creek project, and Mr. Jones responded saying around 55,000 feet. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; the meter department contacted 653 customers in August, 347 by email and 306 by phone to inform them about their leaks or potential leaks. Mr. Jones stated that a few employees participated in Pipehorn Training on October 14, 2022, and explained that Pipehorn is the tool that our Locators use out in the field to locate water and sewer lines. The

following engineering updates were reported: in residential, 94 lots off McIntosh Road in Twelve Parks Phase B1; 16 lots off Blalock Lakes Drive at Blalock Unit 1 Phase 3; 6 lots off Elders Mill Road in Valor Point; in commercial, Sargent C-Store at the corner of Hwy 16 and Macedonia Road. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 4.4 MGD for the month of September and the total demand for the month was 9.8 MGD. Mr. Jones reported that Niagara used 1.16 MGD. Mr. Jones stated that because of the high demand and the lack of rain in the last month, the reservoir level is at seventy percent. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.46 MGD for the month of September. Mr. Jones reported that the highest weekly average flow was 1.52 MGD. Mr. Jones reported on the activity of Blalock Lakes and Oaks at Turin decentralized systems and Twelve Parks. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 30,311 for the month of September, an increase of 78 from the previous month. Mr. Sibley reported that the number of non-pay disconnects was 157. In Information Technology, Mr. Sibley said he attended The Southeast CIO Forum virtually. The main topic of the conference was embracing uncertainty to thrive and grow in any market condition. The sessions included: Public Cloud Adoption as Cybersecurity Risk Reduction, sponsored by Google Cloud and the topic was hybrid environments where data is stored on cloud servers and in-house servers; the next session was “The Upgrade your PC’s and Mac’s have been waiting for”, by Google Chrome Enterprise, talking about that Google is bringing the Chrome operating systems to machines designed to run windows or mac operating systems. Mr. Sibley stated that the Authority is a member of the Cybersecurity and Infrastructure Security Agency (CISA is the federal cyber-security team working to protect and defend national cyber threats) and that he meets virtually monthly with other stakeholders in the industry and in government. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. In Safety, Ms. Sledd reported on the following: safety meeting on October 13, 2022 with Henry Jacobs on the topic of Chattahoochee River Keeper; 23 employees received confined space training. The following employees received service awards at the monthly Safety Meeting: Ms.

Karen Crook for five-years; Mr. Marlouis Barber for 5-years; Ms. Jodi Tyner for 15-years; Mr. Greg Perkins for 15-years; Mr. Scott Yarbrough for 30-years; Mr. Vince Pritchett for 15-years; Mr. Alan Sibley for 10-years; Mr. Joe Pelletier for 25-years; and Ms. Heidi Mann for 10-years. Ms. Sledd stated that fourteen employees participated in the Rivers Alive clean-up project at White Oak Creek on October 19, 2022 picking up 820 lbs. of trash. Ms. Sledd gave an update on Health Insurance stating that the renewal process involved looking at four different providers and presented renewal information from the last two years. The four providers were: United Healthcare, Humana, Aetna and Cigna and she went through the rates that each provider submitted. She explained that Cigna has consistently worked with the Authority and when presented with competitive renewals, they have been willing to compete to keep the Authority as a customer. Ms. Sledd stated that while this will be the first year that management has considered not taking the lowest renewal, management understands the value of remaining with Cigna for another year. Ms. Sledd also stated that based on the current situation and after evaluating the carriers' quotes and coverages, it is the management of the Authority's opinion that we should continue with our current provider, Cigna, for the 2022-2023 plan year. Chairman Smith asked the Board if they had any comments or questions. There being none, Chairman Smith asked for a motion to approve the medical renewal plan. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay. Motion carried.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for September FY2023: revenues, expenses, and water sales, purchased and produced. No action needed.

The next agenda item was the Proposed 2023 Board Meeting Dates by Mr. Jay Boren. Mr. Boren stated that traditionally the board meeting is held on the first Wednesday of each month but there were requests to change four meetings for next year, the April, May, June, and July meetings, moving those meetings to the week prior; to change April 5 meeting to March 29, May 3 to April 26, June 7 to May 24, and July 5 to June 28. Mr. Boren stated that moving these dates will still leave four weeks between each board meeting. Mr. Boren stated that the proposed meeting dates were presented to the board members for their review prior to the meeting. Chairman Smith asked if there were any questions. Their being none, Chairman Smith asked for

a motion to approve the 2023 Board Meeting Dates. Motion was made by Vice Chairman Bartlett, seconded by Mr. Larry Kay. Motion carried.

Chairman Smith called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay. Motion was carried, and the meeting was adjourned into Executive Session.

Mr. Mark Woods disconnected his phone connection and left the meeting during Executive Session at 10:35 a.m. Vice Chairman Bartlett disconnected her phone connection, and left the meeting during Executive Session at 11:30 a.m. Chairman Smith asked if there was any new or old business to discuss. There being none, Chairman Smith asked if there was a motion to adjourn the meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay. Motion was carried and the meeting was adjourned.

---

Eric K. Smith- Chairman

---

Dr. Marc Guy - Secretary