

Coweta County Water & Sewerage Authority

October 3, 2018

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, October 3, 2018, in the board room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Eric Smith, Vice Chairman Mr. Tim Higgins, Secretary Ms. Laurie Bartlett, Co-Treasurer Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Ms. Melissa Griffis (Attorney with Rosenzweig, Jones, Horne & Griffis), Jay Boren, Alan Sibley, Roger Dawson, Mandy Sledd, Rick Jones, Heidi Mann, Richard Hendrix, Sarah Fay Campbell (Newnan Times Herald), Mr. Rick Tamplin (J. Smith Lanier & Co.), Mr. Clay McEntire (J. Smith Lanier & Co.).

Chairman Smith called the meeting to order at 9:00 a.m.

Chairman Smith asked for a motion to approve the minutes from the September 5, 2018 meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay to approve the minutes. Motion carried.

The first agenda item was an update on Insurance by Mr. Rick Tamplin. Mr. Tamplin reported on the renewal information that was given to the Board Members for their review. Mr. Tamplin explained the reason for an increase in next year is due to an increase in property values. Vice Chairman Higgins asked for a motion to postpone the approval of insurance renewal until later in the meeting. Motion was made by Ms. Laurie Bartlett, seconded by Mr. Larry Kay. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones. In Safety, Mr. Jones reported that the Meter Crew won the Golden Backhoe Award for Region 3. Mr. Jones also reported that several employees attended the Georgia Safety, Health, and Environmental Conference. In Construction, Mr. Jones reported for the month of September, there were 47 leaks. There were 28 digs and 37 drops for a total of 65, an increase of 2 from August. Mr. Jones reported on current projects: sewer main repairs in East Newnan; installed vault for Lot 10 Coweta Industrial Park; and installed tank and pumps for Lot 4 in Blalock Lakes. In Cross Connection Control, Mr. Jones reported that 14,781 meters are now being read from the Sensus meter project. The following engineering updates were reported: in residential, 8 lots in Cornerstone Phase I, 7 lots in Cornerstone Phase 2, 18 lots in Farmhouse Estates and 8 lots in Cedar Shade. In commercial, Monster Tree Service and Costco. Mr. Jones reported on activity from B.T. Brown stating the plant averaged 2.2 MGD for the month of September and the total demand for the month was 8.6 MGD. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting Customer Count at 27,316 for the month of September, an increase of 47 from the previous month. Mr. Sibley reported the number of non-pay disconnects for September was 115. In Information Technology, Mr. Sibley reported on updates on the SCADA project. Mr. Sibley stated that they have completed the preparation work for the SCADA project and are starting the implementation phase this week. No action needed.

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The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for Aug FY2019: revenues, expenses and water sales, purchased and produced. Vice Chairman Higgins asked for an explanation regarding a new line item on the August Statement of Net Position. Roger Dawson explained that the Authority was taking advantage of the opportunity presented by rising interest rates to invest some of the Authority's cash in State authorized, short-term, highly liquid investments, such as Government insured money market accounts and US obligations. These funds were previously held in demand deposit accounts (checking accounts) and were in a treasury program to help avoid bank charges, due to the funds potentially earning very low interest rates. The expected increase in interest income will far outweigh any increase in fees the Authority will experience. Since these investments do not meet the Authority's definition of "Cash and Cash Equivalents," they need to be presented in a separate line item as "Investments." He further explained that if the Board wanted to modify the definition of Cash and Cash Equivalents, to include those types of investments, the presentation could be changed. No action needed.

The next agenda item was the approval of the Watershed Protection Plan by Mr. Jay Boren. Mr. Boren stated that the Authority conducted a Watershed Assessment and prepared a Watershed Protection Plan as part of the permitting process that was submitted to EPD over two years ago for the Bridgeport project. Mr. Boren also stated that this is a component of the Bridgeport wasteload allocation process. Mr. Boren explained there are not any documents that need to be signed for approval, it only requires a formal approval by the Board and documented in the minutes. Chairman Smith called for a motion to approve the Watershed Protection Plan. Motion was made by Mr. Tim Higgins, seconded by Mr. Larry Kay. Motion carried.

Chairman Smith called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Ms. Laurie Bartlett, seconded by Mr. Tim Higgins. The motion was carried, and the meeting was adjourned into Executive Session.

Chairman Smith called to reconvene regular session and asked for a motion to approve our insurance renewal with J. Smith Lanier. Motion was made by Ms. Laurie Bartlett, seconded by Dr. Marc Guy. Motion carried. Chairman Smith asked if there was any old business or new business to discuss. There being none, a motion to adjourn was made by Mr. Larry Kay, seconded by Dr. Marc Guy. The motion was carried, and the meeting was adjourned.

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Eric Smith – Chairman

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Laurie Bartlett – Secretary