

Coweta County Water & Sewerage Authority

September 6, 2023

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, September 6, 2023, in the Board Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Ms. Laurie Bartlett, Vice Chairman Dr. Marc Guy, Secretary Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Co-Treasurer Mr. Dennis Hammond, Ms. Sadie Hobbs (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Rick Jones, Mandy Sledd, Roger Dawson, and Carrie Brown.

Chairman Bartlett called the meeting to order at 9:00 a.m. The meeting began with the Pledge of Allegiance. Dr. Marc Guy gave the invocation.

Chairman Bartlett asked for a motion to approve the minutes from the July 26, 2023, Board meeting and the Strategic Planning Session. Motion was made by Mr. Larry Kay, seconded by Mr. Mark Woods to approve the minutes. Motion carried.

The first agenda item was a Service Award by Mr. Jay Boren. Mr. Boren presented a 10-year service award to Ms. Carrie Brown, Customer Care Representative. No action needed.

Ms. Carrie Brown left the meeting at 9:04 a.m. The next agenda item was Approval of Agreement for Water and Wastewater Operations and Maintenance Agreement between the City of Grantville and Coweta County Water and Sewerage Authority by Mr. Jay Boren. Mr. Boren stated that this agreement is for the maintenance and operations for their water and wastewater system; we will be monitoring tank levels, conducting weekly maintenance inspections, performing system flushing and sampling on the water side; on the wastewater side we will be providing daily operations for their four treatment facilities, maintenance of the chemical feeds, sampling protocols, daily compliance, monitoring, lab sampling, administrative support for EPD visits. Mr. Boren also stated that the City of Grantville will pay the Authority a monthly fee of \$9,450.00 and this is a three-year agreement with a 90-day exit period by either party. Mr. Boren stated that Ms. Griffis had reviewed and edited the agreement. Chairman Bartlett asked for a

motion to approve the Agreement for Water and Wastewater Operations and Maintenance Agreement between the City of Grantville and Coweta County Water and Sewerage Authority. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy to approve the agreement. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of July that there were 80 leaks. There were 16 digs and 29 drops for a total of 45, a decrease of 5 from June. Mr. Jones reported on the status of meter installs for July. Mr. Jones reported on current projects: 2" water lines at Old Newton Rd and Hubbard Rd have been replaced; Moreland water relocation for roundabout completed; Roberts pipeline has completed the Shoal Creek/Hwy 54 water relocation. In Maintenance, Mr. Jones gave updates on the following: transitioned off Newnan Utilities force main after Greentop lift station was brought online; GWI has repaired and returned two influent lift station pumps; installed 3 new blower soft starts at Shenandoah; replaced 2 valves for Shenandoah holding pond. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; the meter department contacted 788 customers in July, 457 by email and 331 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, Cresswind Amenity Center in Cresswind at Spring Haven off Newnan Crossing Bypass; 3 residential developments that are lot only submittals with each development being less than 5 lots; in commercial, Tim Horton's /ATT Center off E Hwy 34 at Posey Rd. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 5.89 MGD for the month of July and the total demand for the month was 11.37 MGD. Mr. Jones reported that Niagara used 1.13 MGD. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.46 MGD for the month of July. Mr. Jones reported that the highest weekly average flow was 1.56 MGD. Mr. Jones reported on the activity of Blalock Lakes, Oaks at Turin decentralized systems and Twelve Parks. Mr. Jones reported on the Shenandoah Plant Expansion. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd reported on the following: in Safety, Ms. Auxana Malmgren from our Shenandoah

Wastewater Treatment Plant presented on Fatigue in the Workplace at our August Safety Meeting; celebrated with a luncheon for the Meter Crew obtaining the Golden Backhoe Award in the Spring; in HR, a retirement meeting on August 10 with Minesh Amin and Heber Lopez discussing saving early in your career, the importance of beneficiaries and the current state of the market. No action needed.

The next agenda item was an update on Customer Care by Ms. Mandy Sledd. Ms. Sledd presented graphs reporting the Customer Count at 30,941 for the month of July, an increase of 28 from the previous month. Mr. Sibley reported that the number of non-pay disconnects was originally 353 but after various methods of contacting the customers it brought the list down to 118. In Information Technology, Ms. Sledd stated that IT upgraded new camera servers, and enhanced security protocols by moving the cameras off the main network servers on to different servers. Mr. Sibley attended a FedRamp (Federal Risk and Authorization Management Program) virtual training on August 23 where various government leaders from Homeland Security discussed the role of Data and Risk Management and Cybersecurity. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for July FY2024: revenues, expenses, and water sales, purchased and produced. Chairman Bartlett asked if they had started on the audit and Mr. Dawson responded that they have started the confirmation processes of the audit. No action needed.

Chairman Bartlett called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Dr. Marc Guy, seconded by Mr. Dennis Hammond. Motion was carried, and the meeting was adjourned into Executive Session.

Chairman Bartlett asked for a motion to approve the purchase of land from Georgia Power. Mr. Mark Woods made a motion to approve up to \$200,000 for the piece of property from Georgia Power for the pump station for our force main, seconded by Dr. Marc Guy. Motion carried. Chairman Bartlett asked if there was any other new business or old business to discuss. There being none, Chairman Bartlett asked for a motion to adjourn the meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay. Motion was carried and the meeting was adjourned.

Laurie Bartlett- Chairman

Larry Kay- Secretary