

Coweta County Water & Sewerage Authority

June 28, 2023

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, June 24, 2023, in the Board Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Ms. Laurie Bartlett, Vice Chairman Dr. Marc Guy, Secretary Mr. Larry Kay, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Rick Jones, Alan Sibley, Mandy Sledd, and Roger Dawson. Co-Treasurer Mr. Mark Woods and Co-Treasurer Mr. Dennis Hammond attended via telephone.

Chairman Bartlett called the meeting to order at 9:00 a.m. Ms. Griffis stated that for the record that Mr. Mark Woods and Mr. Dennis Hammond are conferencing in today. The meeting began with the Pledge of Allegiance. Dr. Marc Guy gave the invocation.

Chairman Bartlett asked for a motion to approve the minutes from the May 24, 2023, Board meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay to approve the minutes. Motion carried.

The first agenda item was the Approval of the FY2024 Budget by Mr. Jay Boren. Mr. Boren stated that Mr. Dawson presented the Board with FY2024 Budget Presentation at the May Board Meeting and gave the Board time to review and ask questions before asking for the approval. Mr. Boren stated that they met with one of the members that had questions and there were no other questions or comments from the other Board members after their review. Mr. Boren stated that he was asking for the Board's approval of the FY2024 Budget. Ms. Griffis stated that there was a proper notice posted on the website for over a thirty-day period and that the Staff has not received any other comments from the rate payers with any questions. Ms. Griffis stated that at this time the budget is ready for approval from the Board if they would like to entertain a motion today. Chairman Bartlett asked if there were any other questions. There being none, Chairman Bartlett asked for a motion to approve the FY2024 Budget. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of May that there were 55 leaks. There were 9 digs and 28 drops for a total of 37, a decrease of 36 from April. Mr. Jones reported on the status of meter installs for May. Mr. Jones reported on current projects: Chicago Pizza vault installed; bore completed for the Clayton Appliance vault; PRV start-up completed at Shoal Creek and is currently in operation; obtained permit approval for the Tommy Lee Cook waterline extension; started laying pipe for the Airport waterline extension. In Maintenance, Mr. Jones gave updates on the following: Shoal Creek valve added to SCADA, tested, and put into service; repaired and replaced a roller and bearings on the sludge press at Shenandoah; replaced RAS valve actuator and added it to SCADA; Smart Auto Flusher put into service Haynes Rd, and Mr. Jones added a slide to show that installation. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; the meter department contacted 846 customers in May, 545 by email and 301 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, 19 lots in Witcher Farms off Tom Witcher Road; in commercial, BRC Storage, a storage warehouse off E Hwy 16. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 5.22 MGD for the month of May and the total demand for the month was 9.19 MGD. Mr. Jones reported that Niagara used 1.14 MGD. Mr. Jones gave updates on the BT Brown upgrade. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.53 MGD for the month of May. Mr. Jones reported that the highest weekly average flow was 1.58 MGD. Mr. Jones reported on the activity of Blalock Lakes, Oaks at Turin decentralized systems and Twelve Parks. Mr. Jones reported on the Shenandoah Plant Expansion. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd reported on the following: in Safety, Mr. Courtney Dillard with Marketplace Chaplain presented on Stress in the Workplace at our June Safety Meeting; for the month of May, there were 15 employees that attended Confined Space Training, 14 employees trained in Dot Flagger and the Gate Valve Luncheon to gain points for their distribution license; Bryan Burns and Emmanuel McBurnett received the Safety Proclamation presented by Deputy Fire Chief Greg Shinkle and Terry McLaurin from GA 811 recognizing the month of June as Safe Digging Month;

on May 19, Michael Ballew and Tracy Thigpen attended a lunch time career fair at Newnan High School. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 30,880 for the month of May, an increase of 32 from the previous month. Mr. Sibley reported that the number of non-pay disconnects was originally 461 but after various methods of contacting the customers it brought the list down to 138. In Information Technology, Mr. Sibley discussed Swift Comply stating that this is a software program and an upgrade system to XC2 which is what the Cross Connection Department uses; also stating that the backflow testers can enter their results online through this system instead of emailing the information to the Cross Connection Department. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for May FY2023: revenues, expenses, and water sales, purchased and produced. No action needed.

Mr. Dennis Hammond left during the Executive Session. Chairman Bartlett called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy. Motion was carried, and the meeting was adjourned into Executive Session.

Mr. Hammond left the meeting during Executive Session. Chairman Bartlett asked if there was any old or new business to discuss. There being none, Chairman Bartlett asked for a motion to adjourn the meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay. Motion was carried and the meeting was adjourned.

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Laurie Bartlett- Chairman

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Larry Kay- Secretary

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