

Coweta County Water & Sewerage Authority

February 5, 2025

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, February 5, 2025, in the Board Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Ms. Laurie Bartlett, Vice Chairman Dr. Marc Guy, Secretary Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Co-Treasurer Mr. Dennis Hammond, Ms. Melissa Griffis (Attorney with Horne & Griffis, P.C.), Jay Boren, Heidi Mann, Rick Jones, Alan Sibley, Roger Dawson, Mandy Sledd, and Tracy Thigpen.

Chairman Bartlett called the meeting to order at 9:00 a.m. The meeting began with the Pledge of Allegiance and Mr. Mark Woods gave the invocation.

Chairman Bartlett asked for a motion to approve the minutes from the January 8, 2025, Board meeting. Motion was made by Mr. Larry Kay, seconded by Dennis Hammond. Motion carried.

The first agenda item was Service Award by Mr. Jay Boren. Mr. Boren presented a 25-year service award to Ms. Tracy Thigpen, Cross Connection Control Manager. No action needed. Ms. Thigpen left the meeting at 9:05 a.m.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of December that there were 73 leaks. There were 8 digs and 10 drops for a total of 18, a decrease of 100 from November. Mr. Jones reported on the status of meter installs for December. Mr. Jones reported on current projects: Putters Point and Cresswind Amenity Center vaults installed; continuing to obtain easements for Phase II of the Chattahoochee Transmission Main project; Legacy has started laying pipe for the Chattahoochee Transmission Main project; surveying completed for parking lot extension of CCWSA. In Maintenance, Mr. Jones gave updates on the following: Creekside pump pulled, found a hole in discharge pipe that

is need of repair; influent pump that was pulled and sent to GWI for emergency repair has been returned and installed; Arbor Springs lift station check valve cleaned and repaired to fix long runtimes on pump1; electrical prep work done for East Coweta tank valve actuator re-install. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics. The meter department contacted 477 customers in November, 244 by email and 233 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, 3 lots (meters only) in Turkey Creek Estates that are 2+ acres; 120 lots in Cresswind at Spring haven Phase 3; in commercial, Chipotle on E Hwy 34 next to the new KIA dealership; Ponco Chicken on Glenda Trace across from Foxtail Coffee in the curve; Dollar General in the Westside Business Park in Sargent across from Old Carrollton Rd. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 3.47 MGD for the month of December and the total demand for the month was 8.02 MGD. Mr. Jones gave an update on the Chattahoochee Pump Station. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.475 MGD for the month of December. Mr. Jones reported that the highest weekly average flow was 1.516 MGD. Mr. Jones reported on the activity of Blalock Lakes, Oaks at Turin decentralized systems and Twelve Parks. Mr. Jones reported on the Shenandoah Plant Expansion. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd reported on the following: for our January Safety Meeting, Bryan Burns was the monthly speaker and the topic was Employee Safety Orientation; we had 11 employees attend a Water Distribution License Class; and Rachel Camp, our Marketing Specialist put together a Social Media Report that shows the performance & analytics, top posts and the highlights. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 31,954 for the month of December, an increase of 88 from the previous month. Mr. Sibley reported that the number of non-pay disconnects was originally 438 but after various methods of contacting the customers it brought

the list down to 144. In Information Technology, Mr. Sibley reported that the burglar and fire alarm systems have been updated and are complete; he stated that they are working on a new portal that they can view the employees that are using their badges within all three locations; and IT did the cold weather campaign calls last month that reached out to 30,882 customers with a 90% completion and they had around 2,000 customers that had wrong numbers on their accounts that made them unreachable. Mr. Sibley stated that Customer Care is trying to get the correct telephone numbers for those accounts. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for December FY2025: revenues, expenses, and water sales, purchased and produced. Mr. Dawson discussed as a matter of information in accordance with our semi-annual rate review policy, the Management conducted its semi-annual rate review based on the 2024 Southeast CPI and the result of that calculation indicated that Management could raise rates from up to 7.7625% but they have decided not to raise rates at this time. No action needed.

Chairman Bartlett called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Mr. Dennis Hammond, seconded by Mr. Mark Woods. Motion was carried, and the meeting was adjourned into Executive Session.

Chairman Bartlett asked if there was any old or new business to discuss. There being none, Chairman Bartlett asked for a motion to adjourn the meeting. Motion was made by Mr. Larry Kay, seconded by Mr. Mark Woods. Motion was carried and the meeting was adjourned.

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Laurie Bartlett- Chairman

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Larry Kay- Secretary

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