

Coweta County Water & Sewerage Authority

July 1, 2020

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, July 1, 2020, in the Reservoir Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Mr. Eric Smith, Vice Chairman Ms. Laurie Bartlett, Secretary Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Roger Dawson, Mandy Sledd, Rick Jones, Alan Sibley.

Chairman Smith called the meeting to order at 9:00 a.m.

Chairman Smith asked for a motion to approve the minutes from the June 3, 2020 Board meeting. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy to approve the minutes. Motion carried.

The first agenda item was the Approval of Sales Agreement with Crossroads Baptist Church of Newnan, Inc. regarding the Decentralized Wastewater System by Mr. Jay Boren. Mr. Boren stated that this agreement is for the sale of the decentralized system to Crossroads Church. Mr. Boren also stated this has been approved by the Coweta County Commissioners to sell the system. Chairman Smith asked if the Commissioners also approved the Authority to be able to sell any of the additional decentralized systems if there is an opportunity to do that. Mr. Boren stated that they did approve the Authority to sell any of the other systems in the future. Ms. Griffis added that the Commissioners went a step further and eliminated the entire ordinance which previously said that the Coweta County Water & Sewerage Authority was the only entity that could operate, maintain and service these systems. Ms. Griffis also stated that this means that any future systems do not have to be under the Authority. Chairman Smith asked if there were any questions. There being none, Chairman Smith called for a motion for the sale of the decentralized system to Crossroads Church. Motion was made by Vice Chairman Bartlett, seconded by Dr. Marc Guy. Motion carried.

The next agenda item was the Approval of Resolution and Modification of Promissory Note with GEFA by Mr. Jay Boren. Mr. Boren stated that this is the loan that was obtained through GEFA for the Sensus meter installations. Mr. Boren also stated that Mr. Roger Dawson received a letter from GEFA stating that because of COVID-19 they are waiving six months of interest. Mr. Boren added that there was a section for approval and the review of legal counsel and Ms. Griffis has taken care of the review. Mr. Boren recommends

the Board to approve this resolution and modification. Chairman Smith asked for a motion for the approval. Motion was made by Vice Chairman Bartlett, seconded by Mr. Mark Woods. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of May that there were 20 leaks. There were 35 digs and 81 drops for a total of 116, an increase of 86 from April. Mr. Jones reported on the status of meter installs. Mr. Jones reported on current projects: rock blasting on Pete Road; cleared for Chlorination site on Shell Road pipe, installed RCP and poured slab; Crawford Grading to relocate a section of sewer line in East Newnan; received all materials to install the bypass on Minix/Major Road check valve; installed fire hydrant for Oil Express at Fischer Crossing. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; the meter department contacted 760 customers in May, 388 by email and 372 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, 25 lots in Wellborn Subdivision on Happy Valley Circle, 32 lots in Estates at North Shore at West of North Cove Drive, in commercial, Northgate High School addition. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 4.1 MGD for the month of May and the total demand for the month was 9.5 MGD. Mr. Jones reported that Niagara used 0.9 MGD. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.30 MGD for the month of May. Mr. Jones reported that the highest weekly average flow was 1.45 MGD. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 28,311 for the month of May, an increase of 32 from the previous month. Mr. Sibley stated that beginning the week of June 15, 2020 the Authority resumed normal Pre-COVID-19 water disconnection procedures. Mr. Sibley reported that the number of non-pay disconnects were 37. In Information Technology, Mr. Sibley reported on four software products that they are implementing in the coming budget year. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for May FY2020: revenues, expenses and water sales, purchased and produced. No action needed.

The next agenda item was the Approval of FY2021 Budget by Mr. Roger Dawson. Mr. Dawson stated that the FY2021 Budget was presented to the Board at the last meeting and documents were sent for their review. Chairman Smith asked if there were any questions about the budget information that they reviewed. There being none. Chairman Smith called for a motion to approve the FY2021 Budget. Motion was made by Vice Chairman Bartlett, seconded by Dr. Marc Guy. Motion carried.

Chairman Smith called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Vice Chairman Bartlett, seconded by Mr. Mark Woods. The motion was carried, and the meeting was adjourned into Executive Session.

Chairman Smith left the meeting at 10:50 a.m. Vice Chairman Bartlett asked if there was any new or old business to discuss. There being none, Vice Chairman Bartlett asked for a motion to adjourn the meeting. Motion was made by Mr. Mark Woods, seconded by Dr. Marc Guy, the motion was carried and the meeting was adjourned.

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Laurie Bartlett – Vice Chairman

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Dr. Marc Guy – Secretary