

Coweta County Water & Sewerage Authority

March 4, 2020

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, March 4, 2020, in the board room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Mr. Eric Smith, Vice Chairman Ms. Laurie Bartlett, Secretary Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Roger Dawson, Mandy Sledd, Rick Jones, Alan Sibley, Heidi Mann, Sarah Fay Campbell (Newnan Times Herald).

Chairman Smith called the meeting to order at 9:00 a.m.

Chairman Smith asked for a motion to approve the minutes from the February 5, 2020 Board meeting. Motion was made by Ms. Laurie Bartlett, seconded by Mr. Larry Kay to approve the minutes. Motion carried.

The first agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of January that there were 20 leaks. There were 11 digs and 86 drops for a total of 97, an increase of 15 from December. Mr. Jones reported on the status of meter installs. Mr. Jones reported on current projects: vault installed at Jim 'N Nick's BBQ; new dock for BT Brown Reservoir ordered; began clearing for Tommy Lee Cook pump station; double doors have been replaced at Don Phillips pump station. In Cross Connection Control, Mr. Jones reported that all residential small meters have been changed to Sensus meters and they are currently changing out the large meters. Mr. Jones reported on new information showing Sensus Analytics; the meter department contacted 1,142 customers in January by email or phone to inform our customers about their leaks or potential leaks. (Sarah Fay Campbell arrived at 9:09 a.m.) The following engineering updates were reported: in residential, 6 lots in Arbor Springs Phase E-2, 70 lots in North Shore at Redwine Phase 3. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 1.4 MGD for the month of January and the total demand for the month was 8.0 MGD. Mr. Jones reported that Niagara used .829 MGD. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.51 MGD for the month of January. Mr. Jones reported that the highest weekly average flow was 1.69 MGD. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting Customer Count at 28,176 for the month of January, an increase of 83 from the previous month. Mr. Sibley reported that the total in January 2019 was 27,475 showing an increase of 701 from this time last year. Mr. Sibley reported that the number of non-pay disconnects for December was 78. In Information Technology, Mr. Sibley reported on the 2019 Water Audit stating that it was completed last week and has been submitted. Mr. Sibley added that the Information Technology systems that they have in place help them with the audit report. Mr. Sibley stated that they have created an internal committee to prepare for the next year's audit. No action needed.

The next agenda item was an Update on Human Resources by Ms. Mandy Sledd. In Safety, the February safety meeting speaker was Karen Tinker with The Council on Alcohol and Drugs, presenting an annual Drug-Free Workplace Training. This training qualifies for the mandatory annual company-wide training for the 7.5% reduction in workers' compensation insurance. Ms. Sledd reported on an Annual Retirement Meeting presented by Penny Viscomi with Empower and Minesh Amin, Financial Advisor with Wells Fargo Advisors. Ms. Sledd stated that they discussed how to prepare for your future and the steps to plan for retirement. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for January FY2020: revenues, expenses and water sales, purchased and produced. No action needed.

Chairman Smith called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy. The motion was carried, and the meeting was adjourned into Executive Session.

Chairman Smith asked if there was any new or old business to discuss. There being none, a motion to adjourn was made by Mr. Larry Kay, seconded by Mr. Mark Woods. The motion was carried, and the meeting was adjourned.

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Eric Smith - Chairman

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Dr. Marc Guy – Secretary

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