

Coweta County Water & Sewerage Authority

March 1, 2023

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, March 1, 2023, in the Board Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Ms. Laurie Bartlett, Vice Chairman Dr. Marc Guy, Secretary Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Co-Treasurer Mr. Eric Smith, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Rick Jones, Alan Sibley, Mandy Sledd, and Roger Dawson.

Chairman Bartlett called the meeting to order at 9:00 a.m. The meeting began with the Pledge of Allegiance. Mr. Mark Woods gave the invocation.

Chairman Bartlett asked for a motion to approve the minutes from the February 1, 2023, Board meeting. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy to approve the minutes. Motion carried.

The first agenda item was the Proposal for the Modification of the Municipal Rate by Mr. Jay Boren. Mr. Boren stated that the information was presented to the Board at the last board meeting and Management is proposing that the Board approve an increase in our Municipal Rate from \$3.36 per 1,000 gallons to \$3.54 per 1,000 gallons. Chairman Bartlett asked if there were any questions or comments. There being none, Chairman Bartlett asked for a motion to Approve the Modification of the Municipal Rate. Motion made by Mr. Eric Smith, seconded by Mr. Larry Kay. Motion carried.

The next agenda item was the Proposal for the Modification of the Sewer Capacity Fee by Mr. Jay Boren. Mr. Boren stated we discussed the need for this increase last month and that Management is proposing that the Sewer Capacity Fee be increased from \$12 per gallon to \$15 per gallon. Chairman Bartlett asked for a motion to Approve the Modification of the Sewer Capacity Fee. Motion was made by Mr. Eric Smith, seconded by Mr. Mark Woods. Motion carried.

The next agenda item was August Board Meeting Date- proposal to change to July 26, 2023 by Mr. Jay Boren. Mr. Boren stated that we are requesting to move the August Board Meeting Date from August 2 to July 26. Chairman Bartlett asked if there were any reasons not to make the change. There being none, Chairman Bartlett asked for a motion to approve the August Board Meeting to July 26. Motion made by Mr. Mark Woods, seconded by Dr. Marc Guy. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of January that there were 55 leaks. There were 11 digs and 76 drops for a total of 8, an increase of 13 from December. Mr. Jones reported on the status of meter installs for January. Mr. Jones reported on current projects: Shoal Creek vault installed and tied-in; construction continues on the Hwy 27 and Hwy 29 roundabout project: installed approximately 400 feet of a 2-inch waterline on Pearl Hall Road; painting fire hydrants throughout the county; provided Coweta County the pricing and drawings for the airport water main extension. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; the meter department contacted 754 customers in December, 420 by email and 334 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, 39 lots in Clemit Harris Place near Arnco; 8 lots in Longbow off Hwy 154; in commercial, Andy's Custard at Fischer Marketplace on E Hwy 34. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 3.6 MGD for the month of December and the total demand for the month was 8.0 MGD. Mr. Jones reported that Niagara used 1.09 MGD. Mr. Jones gave updates on the progress of the BT Brown upgrades stating the following: they added two new chemical tanks, one for Sulfuric Acid and the other for Purate (these two chemicals are needed to generate Chlorine Dioxide); new eye wash/safety shower station located outside tank farm; new water heater building (including water heater) that will ensure the water that is supplied to all outside eye wash stations will be at the proper temperature; filter media removal was completed and both filters are performing well. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.59 MGD for the month of January. Mr. Jones reported that the highest weekly average flow was 1.788 MGD. Mr. Jones reported on the activity of Blalock Lakes, Oaks at Turin and Twelve Parks decentralized systems. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd reported on the following: Mr. Darrol Mitchell with Georgia Power demonstrated electrical safety at our February Safety meeting; Mr. Minesh Amin and Mr. Heber Lopez discussed how to achieve financial freedom and the importance of having a beneficiary at our Annual Retirement Meeting; all year-end process have been completed; bi-annual performance reviews have been completed; currently evaluating staffing needs for FY2024. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 30,779 for the month of January, an increase of 95 from the previous month. Mr. Sibley reported that the number of non-pay disconnects was 255. Mr. Eric Smith asked about the high number of disconnects for January. Mr. Sibley explained the methods that are handled by Customer Care to make every effort to reach the customer before they disconnect their service. In Information Technology, Mr. Sibley discussed the Verizon Connect Reveal stating that we are switching to, and Verizon went from a 3G to a 5G Network. This switch gives us more instantaneous results of the vehicles out in the field, and it also integrates with Google Maps to provide a street view. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for January FY2023: revenues, expenses, and water sales, purchased and produced. No action needed.

Chairman Bartlett called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy. Motion was carried, and the meeting was adjourned into Executive Session.

Chairman Bartlett asked if there was any old or new business to discuss. There being none, Chairman Bartlett asked for a motion adjourn the meeting. Motion was made by, Dr. Marc Guy, seconded by Mr. Eric Smith. Motion was carried and the meeting was adjourned.

Laurie Bartlett- Chairman

Larry Kay - Secretary