

Coweta County Water & Sewerage Authority

October 6, 2021

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, October 6, 2021, in the Reservoir Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Mr. Eric Smith, Vice Chairman Ms. Laurie Bartlett, Secretary Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Roger Dawson, Mandy Sledd, Alan Sibley, Rick Jones, Clay McEntire (Marsh & McLennan Agency).

Chairman Smith called the meeting to order at 9:00 a.m.

Chairman Smith asked for a motion to approve the minutes from the September 1, 2021 Board meeting. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy to approve the minutes. Motion carried with Mr. Mark Woods and Vice Chairman Bartlett abstaining.

The first agenda item was Property and Casualty Insurance Renewal by Mr. Clay McEntire. Mr. McEntire presented the Board members with the 2021 – 2022 renewal. Mr. McEntire discussed the coverages, changes in the coverages and the renewal premiums. Mr. McEntire stated that they did take the renewal to the marketplace with one carrier showing interest again this year, but the premiums were higher with no differences in coverages. It is recommended that we stay with our current carrier (U.S. Specialty Insurance Company). Mr. McEntire added that our workers compensation plan (Builders) has a Safety Leadership Award, recognizing our organization for safety as a runner up. Mr. McEntire also stated that there was a slight decrease in premiums for the renewal period. Chairman Smith asked if there were any questions for Mr. McEntire. There being none, Mr. McEntire left the meeting at 9:05 a.m. Chairman Smith asked for a motion to approve the Property and Casualty Insurance Renewal. Motion was made by Vice Chairman Bartlett, seconded by Dr. Marc Guy. Motion carried.

The next agenda item was Approval of Green Top Road, LLC Easement by Mr. Jay Boren. Mr. Boren stated that this easement was already approved by the Board, but the buyer wanted to make a change because of the location. Ms. Griffis stated that this is an edited version of what
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the Board previously approved and was sent to the Board for their review prior to the meeting. Chairman Smith asked if there were any questions. There being none, Chairman Smith asked for a motion to approve the Green Top Road, LLC Easement. Motion was made by Mr. Mark Woods, seconded by Mr. Larry Kay. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of August that there were 74 leaks. There were 20 digs and 20 drops for a total of 40, a decrease of 77 from July. Mr. Jones reported on the status of meter installs for August. Mr. Jones reported on current projects: completed tie-in for Georgia Power vault; discovered and repaired leak on riser at Macedonia tank; bore made at BT Brown for upgraded security control panel to be installed; received easements from surveyor for Frazier property. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; the meter department contacted 788 customers in July, 352 by email and 436 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in commercial, adding two hangers at the Newnan Airport off Hwy 29 S; addition to the existing storage facility at Frontier Storage off Raymond Hill Road; Elzie Office Warehouse off Elzie Johnson Road. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 5.5 MGD for the month of August and the total demand for the month was 9.6 MGD. Mr. Jones reported that Niagara used 1.2 MGD. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.45 MGD for the month of August. Mr. Jones reported that the highest weekly average flow was 1.56 MGD. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 29,447 for the month of August, an increase of 79 from the previous month. Mr. Sibley reported that the number of non-pay disconnects were 100. In Information Technology, Mr. Sibley stated that they installed laptops in the Customer Care department to be able to do more cross training, while giving the representatives the ability to take their personal computer to the other areas that they are training in. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd gave a Safety Update on the following for September: the September meeting was presented by Heidi Mann and Karen Crook and the topic was Warm Weather Dangers; Bryan

Burns, Megan Webb, and Ms. Sledd attended the Safety/HR Conference in Savannah at the beginning of September. Ms. Sledd stated that they had a small retirement celebration at the Shenandoah Wastewater Plant for Mark Porter's twenty-seven years of service. Ms. Sledd stated that she has been working on the medical renewal and she will be ready to present the information next month. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for August FY2022: revenues, expenses, and water sales, purchased and produced. No action needed.

Chairman Smith called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Vice Chairman Bartlett, seconded by Mr. Larry Kay. The motion was carried, and the meeting was adjourned into Executive Session.

Chairman Smith asked if there was any old business to discuss. There being none, Chairman Smith asked if there was any new business to discuss. Vice Chairman Bartlett made a motion to amend the agenda to add the First Amendment to an Agreement Entered into on June 6, 2007, and Restated on July 21, 2009 between Coweta County, Georgia and the Coweta County Water and Sewerage Authority, seconded by Mr. Larry Kay. Motion carried. Mr. Mark Woods made a motion to approve the First Amendment to an Agreement Entered into on June 6, 2007 and Restated on July 21, 2009 between Coweta County, Georgia and the Coweta County Water and Sewerage Authority, seconded by Vice Chairman Bartlett. Motion carried. Chairman Smith asked if there was any other new business to discuss. There being none, Chairman Smith asked for a motion to adjourn the meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay, the motion was carried, and the meeting was adjourned.

Eric Smith – Chairman

Dr. Marc Guy - Secretary

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