

Coweta County Water & Sewerage Authority

September 1, 2021

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, August 4, 2021, in the Reservoir Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Mr. Eric Smith, Secretary Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Roger Dawson, Mandy Sledd, Alan Sibley, Emmanuel McBurnett, Sarah Fay Campbell (Newnan Times Herald). Vice Chairman Ms. Laurie Bartlett and Co-Treasurer Mr. Mark Woods were not in attendance today.

Chairman Smith called the meeting to order at 9:00 a.m.

Chairman Smith asked for a motion to approve the minutes from the August 4, 2021 Board meeting. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy to approve the minutes. Motion carried.

The first agenda item was Approval of Amended Sewer Use Ordinance by Mr. Jay Boren. Mr. Boren stated that we presented the edits to the ordinance to the Board last month and gave to the Board for their review, also stating that he is asking for the Boards approval to the Amended Sewer Use Ordinance. Ms. Griffis added that we have followed the proper steps before asking for the Boards approval by posting on the website and have received no comments to date. Chairman Smith asked if there were any questions. There being none. Chairman Smith asked for a motion to approve the Amended Sewer Use Ordinance. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay. Motion carried.

The next agenda item was an update on Operations by Mr. Emmanuel McBurnett. In Construction, Mr. McBurnett reported for the month of July that there were 54 leaks. There were 28 digs and 89 drops for a total of 117, a decrease of 169 from July. Mr. McBurnett reported on the status of meter installs for July. Mr. McBurnett reported on current projects: Project Rebound vault installed; crews began demolition at the Macedonia tank in preparation for new vault installation; generator was set at Kason lift station; decentralized system installed at Lot 437

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Blalock Lakes; materials have been ordered for Line Creek Transmission line. In Cross Connection Control, Mr. McBurnett reported on information showing Sensus Analytics; the meter department contacted 903 customers in June, 437 by email and 466 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in commercial, Southern Tire Mart on Highway 29 South; Poplar Road Storage on Poplar Road. Sarah Fay Campbell arrived at 9:04 a.m. Mr. McBurnett reported on activity from B.T. Brown stating that the plant averaged 4.8 MGD for the month of July and the total demand for the month was 9.3 MGD. Mr. McBurnett reported that Niagara used 1.1 MGD. Mr. McBurnett reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.30 MGD for the month of July. Mr. McBurnett reported that the highest weekly average flow was 1.41 MGD. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 29,368 for the month of June, an increase of 122 from the previous month. Mr. Sibley reported that the number of non-pay disconnects were 92. In Information Technology, Mr. Sibley stated that the Authority is evaluating membership in the Georgia WARN which is the Water and Wastewater Agency Response Network. As part of this evaluation process, we participated in a virtual EPA-sponsored communication-based functional exercise. The exercise included participants across the state of Georgia and at the Federal level. Participants included water and wastewater owners and operators, emergency management staff, and response partners from local, state and federal agencies. The hypothetical emergency was Hurricane Luka that affected the entire state of Georgia to varying degrees. All departments were involved, emergency procedures were followed, and the functional exercise was completed successfully. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd gave a Safety Update on the following for August: the August meeting was presented by Tommy Groover, and the topic was Identifying Georgia Snakes- Venomous vs Non-venomous; Bryan Burns held a Confined Space Training with the Wastewater Operators; Train-the-Trainer Active Shooter Training by Green Guard on August 17 for Mandy Sledd and Bryan Burns. Ms. Sledd stated that on August 3, Minesh Amin, Retirement Advisor, spoke about the importance of

saving and budgeting for retirement, also answering questions about Cryptocurrency and the impacts of COVID on the market. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for July FY2022: revenues, expenses, and water sales, purchased and produced. Mr. Dawson stated that management performed the semi-annual review of the CPI as of June in accordance with the policy adopted on August 4, 2021. Mr. Dawson also stated that the SE Regional CPI increased 5.84% from the period of June 2021 over June 2020 and that management does not recommend a rate adjustment at this time. No action needed.

Chairman Smith called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay. The motion was carried, and the meeting was adjourned into Executive Session.

Chairman Smith asked if there was any new business to discuss. Dr. Marc Guy asked for a motion to approve the Authority's CEO to be able to move forward with the bid process for the Shenandoah Wastewater Treatment Plant expansion between \$25 million and \$30 million due to the current state of the pandemic and effects on costs, and to notify the Board, seconded by Mr. Larry Kay. Motion carried. Chairman Smith asked if there was any old business to discuss. There being none, Chairman Smith asked for a motion to adjourn the meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay, the motion was carried, and the meeting was adjourned.

Eric Smith – Chairman

Dr. Marc Guy - Secretary

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