

Coweta County Water & Sewerage Authority

March 31, 2021

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, March 31, 2021, in the Reservoir Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Mr. Eric Smith, Vice Chairman Ms. Laurie Bartlett, Secretary Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Roger Dawson, Mandy Sledd, Rick Jones, Alan Sibley, Sarah Fay Campbell (Newnan Times Herald).

Chairman Smith called the meeting to order at 9:00 a.m.

Ms. Griffis asked to amend the agenda to include a resolution in regards to selling the real property that was the decommissioned decentralized sewer system on Glenda Trace at Fischer Crossing. Ms. Griffis stated that the Board had already approved this resolution but that this is a requirement to do before the closing. Chairman Smith asked for a motion to amend the agenda. Motion was made by Vice Chairman Bartlett, seconded by Dr. Marc Guy. Motion carried.

Chairman Smith asked for a motion to approve the minutes from the February 24, 2021 Board meeting. Motion was made by Mr. Larry Kay, seconded by Vice Chairman Bartlett to approve the minutes. Motion carried.

The first agenda item was Proposal/Scope of Services Letter- Carter & Sloope, Inc. by Mr. Jay Boren. Mr. Boren stated that this is for engineering services for the BT Brown improvement project. Mr. Boren also stated that the total amount for this contract is a total of \$183,200. Mr. Boren stated that Ms. Griffis has reviewed and edited this agreement. Chairman Smith asked if there were any questions. There being none, Chairman Smith asked for a motion to approve the Proposal/Scope of Services Letter- Carter & Sloope, Inc. Motion was made by Vice Chairman Bartlett, seconded by Mr. Mark Woods. Motion carried.

The next agenda item was the Resolution for Sale of Real Property by Mr. Jay Boren. Mr. Boren stated that this is for the purchase of property on Line Creek Road and that this property is

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needed for additional property at our Line Creek pump station. Mr. Boren also stated that this property was appraised for \$87,000 and this amount was presented to the owner as an offer on the property. Mr. Boren stated that there is a house located on the property that the owner's brother currently lives in and the Authority drafted a rental agreement for that residence. Mr. Boren asked the Board to consider the approval of all three of the agenda items: 1.) Resolution for Sale of Real Property; 2.) Contract for Sale of Realty; and 3.) Rental Agreement. Chairman Smith asked if there were any questions. There being none, Chairman Smith asked for a motion to approve the Resolution for Sale of Real Property. Motion was made by Mr. Mark Woods, seconded by Dr. Marc Guy. Motion carried. Chairman Smith asked for approval of Contract for Sale of Realty. Motion was made by Mr. Mark Woods, seconded by Dr. Marc Guy. Motion carried. Chairman Smith asked for a motion to approve the Rental Agreement. Motion was made by Mr. Mark Woods, seconded by Mr. Larry Kay. Motion carried.

Ms. Griffis asked Chairman Smith at this time to address the amended agenda item to sell the tract of land on Glenda Trace where the decentralized system was located. Chairman Smith called for a motion to approve the Resolution for Sale of Property at Glenda Trace. Motion was made by Vice Chairman Bartlett, seconded by Dr. Marc Guy. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of January that there were 39 leaks. There were 25 digs and 109 drops for a total of 134, an increase of 90 from January. Mr. Jones reported on the status of meter installs for February. Mr. Jones reported on current projects: continuing to change out air relief valves; intersection improvement project requiring relocation of valve at Johnson Road and Highway 54; ordered vault with pressure release valve (PRV) to be installed at George Wynn Road for Tommy Lee Cook pump station continuing construction at Pete Road and Shaw Road roundabout relocation. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; the meter department contacted 952 customers in February, 577 by email and 375 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, Fiddle Creek off Glen Forest Trail; and in commercial, Arbor Springs Plaza off Highway 29 and Highway 154. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 5.45 MGD for the month of February and the total demand for the month was 7.18 MGD. Mr. Jones reported that Niagara used 1.00 MGD. Mr. Jones reported on

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activity from the Shenandoah Wastewater Plant stating the plant averaged 1.42 MGD for the month of February. Mr. Jones reported that the highest weekly average flow was 1.44 MGD. Mr. Jones gave updates on the septic haulers bar screen that was added to stop the unwanted objects going into the treatment plant that was discussed at a previous meeting. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 28,872 for the month of February, an increase of 39 from the previous month. Mr. Sibley reported that the number of non-pay disconnects were 67. Mr. Sibley reported on the 2021 DRIP Program Recipients stating that the following nine non-profits each received a disbursement of \$7,500: Elevate Coweta Students in Schools, Coweta Samaritan Clinic, Newnan Coweta Angel's House, Rutledge Center, One Roof, Meals on Wheels, Can't Never Could, Bridging the Gap, Backpack Buddies. In Information Technology, Mr. Sibley gave an update on the annual Water Loss Audit stating that they completed the audit and it was submitted by March 1. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd stated that the Authority donated pizzas for 50 Department of Public Health workers that were administering vaccines. Ms. Sledd also stated that the Authority will be participating in the launch of a virtual version of Coweta Works, featuring a Google Classroom specific to the Water Authority showcasing employee interviews, field work, and various career paths available to the Authority. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for February FY2021: revenues, expenses, and water sales, purchased and produced. No action needed.

Chairman Smith called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Mr. Mark Woods, seconded by Mr. Larry Kay. The motion was carried, and the meeting was adjourned into Executive Session.

Chairman Smith asked if there was any new or old business to discuss. There being none, Chairman Smith asked for a motion to adjourn the meeting. Motion was made by Mr. Mark Woods, seconded by Vice Chairman Bartlett, the motion was carried, and the meeting was adjourned.

Eric
Smith – Chairman

Dr. Marc Guy - Secretary