

Coweta County Water & Sewerage Authority

November 4, 2020

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, November 4, 2020, in the Reservoir Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Mr. Eric Smith, Vice Chairman Ms. Laurie Bartlett, Co-Treasurer Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Roger Dawson, Mandy Sledd, Rick Jones, Alan Sibley, Sarah Fay Campbell (Newnan Times Herald). Secretary Dr. Marc Guy was not in attendance.

Chairman Smith called the meeting to order at 9:00 a.m.

Chairman Smith asked for a motion to approve the minutes from the October 7, 2020 Board meeting. Motion was made by Mr. Larry Kay, seconded by Mr. Mark Woods to approve the minutes. Motion carried.

The first agenda item was the Agreement with NCTI, LLC by Mr. Jay Boren. Mr. Boren stated that the approval last month with Green Top Road, LLC was the larger easement for the sewer line tie-in on Hwy 29, and the Agreement with NCTI, LLC is the smaller easement to complete the sewer line tie-in. Ms. Griffis told the Board that Exhibit A was not attached to the documents that were sent to them for their review because they were finalizing it. Ms. Griffis also stated that she has reviewed the documents. Chairman Smith called for a motion to approve the Agreement with NCTI, LLC. Motion was made by Vice Chairman Laurie Bartlett, seconded by Mr. Larry Kay. Motion carried.

The next agenda item was an update on Operations by Mr. Rick Jones In Construction, Mr. Jones reported for the month of September that there were 55 leaks. There were 30 digs and drops for a total of 74, a decrease of 49 from August. Mr. Jones reported on the status of meter installs for September. Mr. Jones reported on current projects: bypass for check valve at Major Road and Minix Road installed; began working on tie-ins for East Newnan CDBG project; started maintenance on the air relief valves

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within the system; Crawford Grading & Pipeline completed sewer repair at the creek crossing on Trent Jones Court. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; the meter department contacted 814 customers in September, 433 by email and 381 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in commercial, Heart and Vascular Care on Poplar Road, Fischer Road Improvement on Fischer Road. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 2.48 MGD for the month of September and the total demand for the month was 9.12 MGD. Mr. Jones reported that Niagara used 1.01 MGD. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.31 MGD for the month of September. Mr. Jones reported that the highest weekly average flow was 1.41 MGD. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley (Sarah Fay Campbell arrived at 9:09 a.m.) Mr. Sibley presented graphs reporting the Customer Count at 28,559 for the month of September, an increase of 49 from the previous month. Mr. Sibley reported that the number of non-pay disconnects were 108. In Information Technology, Mr. Sibley gave updates on the Cartegraph project and discussed the three current areas that the teams are working on in the final stages. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd reported on the following updates in Safety: on October 8 Georgia 811 had their 2020 Virtual Meeting and the Authority was recognized for a proclamation completed in March; the Georgia Utilities Coordinating Council held a meeting this month to speak about contract changes for locates; 3rd Quarter Safety Audits were completed. Ms. Sledd reported on Rivers Alive 2020 at White Oak Creek stating that 12 volunteers cleaned up 15 bags of trash, one tire with rim, a car jack and a road reflector for a total of six hundred pounds. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for September FY2021: revenues, expenses and water sales, purchased and produced. No action needed.

Ms. Griffis addressed the Board stating that the next three agenda items presented by Mr. Dawson are on the agenda for discussion today and that they will not be required to vote at this meeting. Ms. Griffis also stated that these three items will be included on the December agenda for their approval.

The next agenda item was the Proposal for Modification of Sewer Capacity Fee by Mr. Roger Dawson. Mr. Dawson stated that the Authority's Management Team proposes an increase in the Sewer Capacity Fee from \$10 per gallon to \$12 per gallon. The proposal is based on increased costs of constructing and maintaining wastewater treatment infrastructure, including current estimates for the expansion of the Shenandoah Wastewater Treatment Plant. No action needed.

The next agenda item was the Proposal for Modification of the Volumetrics for Residential and Commercial/Industrial Water Rates by Mr. Roger Dawson. Mr. Dawson presented the following information to the Board. The volumetrics would change for water and sewer to 0-4,000; 4,001-10,000; 10,001-20,000; 20,000+. The proposal is based on comparison with the volumetrics of seven surrounding utilities. This proposed change would align our volumetrics with those of surrounding utilities, encourage conservation and align more comparably with EPD guidelines on per capita and per household usage. No action needed.

The next agenda item was the Proposal for Modification of the Municipal Wholesale Water Rate by Mr. Roger Dawson. Mr. Dawson stated that this is based on increased costs of producing and purchasing water absorbed by the Authority in recent years and that the Management proposes an increase in this area from \$2.86/1,000 gallons to \$3.00/1,000 gallons. No action needed.

The next agenda item was the Proposed 2021 Board Meeting Dates by Mr. Jay Boren. The Board was given the proposed dates ahead of time for their review and discussion. Mr. Boren stated that there is one more month that has been requested to be changed; the meeting on July 7 to be moved to June 30. Chairman Smith asked if there

were any comments or questions. There being none, Chairman Smith called for a motion to approve the 2021 Board Meeting Dates. Motion was made by Mr. Mark Woods, seconded by Vice Chairman Bartlett. Motion carried.

Chairman Smith called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Vice Chairman Bartlett, seconded by Mr. Mark Woods. The motion was carried, and the meeting was adjourned into Executive Session.

Chairman Smith asked if there was any new or old business to discuss. There being none, Chairman Smith asked for a motion to adjourn the meeting. Motion was made by Vice Chairman Bartlett, seconded by Mr. Mark Woods, the motion was carried, and the meeting was adjourned.

Eric Smith – Chairman

Laurie Bartlett- Vice Chairman