

Coweta County Water & Sewerage Authority

June 3, 2020

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, June 3, 2020, in the Reservoir Conference Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Vice Chairman Ms. Laurie Bartlett, Secretary Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Roger Dawson, Mandy Sledd, Rick Jones, Alan Sibley, Sarah Fay Campbell (Newnan Times Herald). Chairman Mr. Eric Smith attended via phone at 9:02 a.m.

Vice Chairman Bartlett called the meeting to order at 9:00 a.m.

Ms. Griffis mentioned that after the agenda had been posted there was a change that needed to be made this morning to allow the Vice Chairman to sign the May 6 minutes, since the Chairman was not in physical attendance today. Vice Chairman Bartlett asked for a motion to approve the minutes from the May 6, 2020 Board meeting. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy to approve the minutes. Motion carried. Mr. Smith was not in attendance.

The first agenda item was the Approval of Septage Receiving Services Agreement with Reve Solutions, Inc. by Mr. Jay Boren. Mr. Boren stated that the edits that Ms. Griffis recommended had been made and the revised agreement was sent to the Board for their review. Vice Chairman Bartlett asked if there were any questions. There being none, a motion was made to approve the Reve Solutions Agreement by Mr. Larry Kay, seconded by Mr. Mark Woods. Motion carried with Dr. Marc Guy abstaining. Mr. Smith was not in attendance.

Mr. Smith joined the meeting via conference call. The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of April that there were 24 leaks. (Sarah Fay Campbell arrived at 9:05 a.m.) There were 26 digs and 4 drops for a total of 30, a decrease of 7 from March. Mr. Jones reported on the status of meter installs. Mr. Jones reported on current projects for April: began clearing and received pipe for Chlorination site on Shell Road; pipe installed, and slab poured on Tommy Lee Cook Road and has been pressure tested. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; the meter department contacted 807 customers in April, 405 by email

CCWSA-MIN 16/03/2020

and 402 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in commercial, Coweta Business Center in Coweta Industrial Park, Industry Court Expansion on West Bledsoe Road, Arby's at Thomas Crossroads, Fischer Crossing Lot 9 in Fischer Crossing Development. Mr. Jones reported on activity from B.T. Brown stating that the plant averaged 3.0 MGD for the month of April and the total demand for the month was 8.6 MGD. Mr. Jones reported that Niagara used 1.0 MGD. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.32 MGD for the month of April. Mr. Jones reported that the highest weekly average flow was 1.51 MGD. Ms. Griffis shared of her wonderful experience with a leak at her home and how well the process Mr. Jones has detailed in meetings really works for the customers. No action needed.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting Customer Count at 28,279 for the month of April, an increase of 46 from the previous month. Mr. Sibley reported that the number of non-pay disconnects for April was 239. Mr. Sibley stated that they are still suspending service disconnections for non-payments; however, payment is still due as scheduled and late fees will be applied to late payments. Mr. Sibley stated that beginning the week of June 15, 2020, the Authority will resume normal Pre-COVID-19 water disconnection procedures. In Information Technology, Mr. Sibley reported on Esri, the ArcGIS mapping software. No action needed.

The next agenda item was an Update on Human Resources by Ms. Mandy Sledd. Ms. Sledd stated that the last few months Safety meetings have been cancelled. Ms. Sledd gave an update on schedules and stating that the lobby remains closed implementing precautionary measures. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for April FY2020: revenues, expenses and water sales, purchased and produced. No action needed.

The next agenda item was the FY2021 Budget Presentation by Mr. Roger Dawson. Mr. Dawson presented a summary showing the FY2020 and FY2021 Budget Comparison. Mr. Dawson stated that the approval of the FY2021 Budget would be on the July 1 Board meeting agenda. No action needed.

Vice Chairman Bartlett called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy. The motion was carried, and the meeting was adjourned into Executive Session.

Chairman Smith ended the call at 10:48 a.m. during Executive Session. Vice Chairman Bartlett asked if there was any new or old business to discuss. Ms. Griffis asked to amend the agenda to add the change of the Board meeting from June 24 back to the original date of July 1. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay. Motion carried. Vice Chairman Bartlett asked to approve the Board meeting change from June 24 to July 1. Motion was made by Mr. Mark Woods, seconded by Mr. Larry Kay. The motion was carried. Vice Chairman Bartlett asked for a motion to adjourn the meeting. Motion was made by Mr. Mark Woods, seconded by Dr. Marc Guy, the motion was carried and the meeting was adjourned.

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Laurie Bartlett – Vice Chairman

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Dr. Marc Guy – Secretary