

Coweta County Water & Sewerage Authority

August 5, 2020

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, August 5, 2020, in the Reservoir Room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Mr. Eric Smith, Vice Chairman Ms. Laurie Bartlett, Secretary Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Co-Treasurer Mr. Mark Woods, Ms. Melissa Griffis (Attorney with Horne & Griffis), Jay Boren, Heidi Mann, Roger Dawson, Mandy Sledd, Rick Jones, Alan Sibley.

Chairman Smith called the meeting to order at 9:00 a.m.

Chairman Smith asked for a motion to approve the minutes from the July 1, 2020 Board meeting. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy to approve the minutes. Motion carried.

The first agenda item an update on Human Resources by Ms. Mandy Sledd. (Sarah Fay Campbell arrived at 9:03 a.m.) Ms. Sledd reported on two annual employee meetings that were combined and divided into three separate groups due to large meeting restrictions. Ms. Sledd stated that the Authority recognized the employees for Water Professional's Appreciation Day that is normally celebrated in May. Ms. Sledd also stated that this event was combined with the annual retirement meeting. No action needed.

The next agenda item was an update on Operations by Mr. Rick Jones. In Construction, Mr. Jones reported for the month of June that there were 38 leaks. There were 45 digs and 36 drops for a total of 81, a decrease of 35 from May. Mr. Jones reported on the status of meter installs for June. Mr. Jones reported on current projects: installation of the vault at Tommy Lee Cook Pump Station; installation of decentralized system at Lot 75 Blalock Lakes; fence installation at Major Road pump station; contractor began pressure testing the new mains in East Newnan; Shell Road chlorination site prepped for building installation; inline valves installed on Moore Road for isolation of water main during culvert replacement. In Cross Connection Control, Mr. Jones reported on information showing Sensus Analytics; the meter department contacted 993 customers in June, 508 by email and 485 by phone to inform them about their leaks or potential leaks. The following engineering updates were reported: in residential, 24 lots in Linton Estates off Walton Road, in commercial, Sabal Industrial Park on Collingsworth Road, Fortress Assisted Living on Fischer Road, Marion Beavers Self Storage on Marion Beavers Road. Mr. Jones reported on activity from B.T. Brown stating that

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the plant averaged 4.5 MGD for the month of June and the total demand for the month was 9.6 MGD. Mr. Jones reported that Niagara used 1.0 MGD. Mr. Jones reported on activity from the Shenandoah Wastewater Plant stating the plant averaged 1.34 MGD for the month of June. Mr. Jones reported that the highest weekly average flow was 1.46 MGD. Mr. Jones reported on information regarding questions about COVID-19 testing on wastewater, stating that research studies are showing the treatment process being used does not contain the virus in the effluent. No action needed.

Ms. Sledd left the meeting at 9:15 a.m. The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting the Customer Count at 28,401 for the month of June, an increase of 90 from the previous month. Mr. Sibley reported that the number of non-pay disconnects were 167. In Information Technology, Mr. Sibley gave an update on projects that they are implementing; the Tyler upgrade was completed in July, and on August 17 they will be doing the testing and training phase with Cartegraph. No action needed.

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for June FY2020: revenues, expenses and water sales, purchased and produced. Mr. Dawson stated that the financial audit process will begin in the next few weeks. No action needed.

Chairman Smith called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Vice Chairman Bartlett, seconded by Dr. Marc Guy. The motion was carried, and the meeting was adjourned into Executive Session.

Chairman Smith asked if there was any new or old business to discuss. There being none, Chairman Smith asked for a motion to adjourn the meeting. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay, the motion was carried, and the meeting was adjourned.

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Eric Smith – Chairman

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Dr. Marc Guy – Secretary

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