

Coweta County Water & Sewerage Authority

August 1, 2018

The Coweta County Water and Sewerage Authority held its monthly meeting on Wednesday, August 1, 2018, in the board room at the Coweta County Water & Sewerage Authority. The following individuals were present: Chairman Eric Smith, Vice Chairman Mr. Tim Higgins, Secretary Ms. Laurie Bartlett, Co-Treasurer Dr. Marc Guy, Co-Treasurer Mr. Larry Kay, Ms. Melissa Griffis (Attorney with Rosenzweig, Jones, Horne & Griffis), Jay Boren, Alan Sibley, Roger Dawson, Rick Jones, Mandy Sledd, Heidi Mann, Richard Hendrix, Carrie Brown, Sarah Fay Campbell (Newnan Times Herald).

Chairman Smith called the meeting to order at 9:00 a.m.

Chairman Smith asked for a motion to approve the minutes from the July 11, 2018 meeting. Motion was made by Mr. Larry Kay, seconded by Dr. Marc Guy to approve the minutes. Motion carried.

The first agenda item was a Service Award by Mr. Jay Boren. Mr. Boren presented a 5-year service award to Customer Care Representative, Carrie Brown. No action needed.

The next agenda item was an update on Operations by Mr. Rick Jones. In Safety, Mr. Jones reported Chris DeGeorge gave a presentation to the Safety Council on Slips, Trips and Falls. In Construction, Mr. Jones reported for the month of June, there were 42 leaks. There were 15 digs and 14 drops for a total of 29, a decrease of 54 from July. Mr. Jones reported on current projects: the crews have completed the water main and returned service to Arthur Storey Road; vault for Sleep Inn has been installed; and manhole inspections have been completed in Turin Oaks and Shenandoah Industrial Park. In Cross Connection Control, Mr. Jones reported that 14,559 meters are now being read from the Sensus meter project. The following engineering updates were reported: in residential, 3 lots in Wilmington, 4 lots in Brownwood Estates, and 99 lots in Brookside Valley; in commercial, Elliott Electrical, Blue Apple Management and Four Corners Church. Mr. Jones reported on activity from B.T. Brown stating the plant averaged 1.8 MGD for the month of July and the total demand for the month was 7.9 MGD. No action needed. Sarah Fay Campbell arrived at 9:10 a.m.

The next agenda item was an update on Customer Care by Mr. Alan Sibley. Mr. Sibley presented graphs reporting Customer Count at 27,214 for the month of July, an increase of 62 from the previous month. Mr. Sibley reported the number of non-pay disconnects for June was 95. Mr. Sibley reported in Information Technology, currently completed Phase I of a new work order system process. Mr. Sibley stated the new system will allow our crews in the field to use the system on their IPAD. Mr. Sibley explained the process of how this new system eliminates paperwork and extra trips to the office, in turn saving time and money. No action needed.

The next agenda item was an update on Human Resources by Ms. Mandy Sledd. Ms. Sledd presented slides showing three employees attending an annual Coweta Water Education Team Event. No action needed.

CCWSA-MIN \8/1/2018

The next agenda item was the monthly report by Mr. Roger Dawson. Mr. Dawson presented charts and graphs for June FY2018: revenues, expenses and water sales, purchased and produced. No action needed.

The next agenda item was the resolution on FLEXNET/AMI Provider by Roger Dawson. Mr. Dawson stated that our FLEX/Net Provider is Kendall for our pilot program we have been doing for a couple of years with the Sensus meter project. Mr. Dawson also stated that as part of our GEFA funding and the Federal requirements that go along with that from a compliance standpoint, they needed us to formally approve Kendall as our sole source supplier of this metering network. Chairman Smith asked for a motion to approve the FLEXNET/AMI Provider Resolution. Motion was made by Mr. Tim Higgins, seconded by Dr. Marc Guy. Motion carried.

The next agenda item was the DRIPS Program Approval by Mr. Jay Boren. Mr. Boren stated that this is the program that was presented by Ginger Queener with Coweta Community Foundation about a year ago. Mr. Boren explained that this would be an opt in round up program to our customers. Mr. Boren also stated that by rounding up their utility bill, the extra change from the DRIPS fund would support a few of the non-profit agencies in our community. Chairman Smith asked for a motion to approve the DRIPS program. Motion was made by Ms. Laurie Bartlett to approve the DRIPS Program and to select Coweta Samaritan Clinic, Newnan-Coweta Habitat for Humanity, Communities in Schools, Bridging the Gap and Meals on Wheels as our recipients for the first year, seconded by Dr. Marc Guy. Motion carried.

Chairman Smith called for a motion to adjourn into Executive Session for Real Estate, Personnel and Litigation. Motion was made by Dr. Marc Guy, seconded by Mr. Larry Kay. The motion was carried and the meeting was adjourned into Executive Session.

Chairman Smith called to reconvene regular session and asked if there was any old business or new business to discuss. There being none, a motion to adjourn was made by Mr. Tim Higgins, seconded by Dr. Marc Guy. The motion was carried and the meeting was adjourned.

---

Timothy S. Higgins – Vice Chairman

---

Laurie Bartlett – Secretary